

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A.-D.: Critical Incident and Required Notifications : Based on record review at approximately 12:30 PM the center failed to notify within 24 hours of the incident the Department of the following critical incident; that C1 was injured (nurses elbow) in the center on 10/15/19 from an unknown origin, which caused him to be taken to urgent care by his parent (O1) and led to O1 making a report to the Alexandria Police department. S1 sent in information regarding C1 being hurt at the center and being taken to obtain medical treatment but failed to report that the Police were called to the center on 10/15/19 at approximately 1:00PM due to the incident. S1 also submitted the Critical Incident report by fax on 10/22/19 which was 7 days after the incident occurred. The center should have submitted the critical incident report for the incident involving C1 and the police visit to the center by the end of the business day on 10/16/19. S1 completed a supplemental critical incident report on 11/4/19 while the Specialist was at center.

1501.A.: Operations

Not Met

1501.A.: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

Finding:

1501.A.: Operations: Based on observations at approximately 11:45 AM the Director designee (S2) did not notify the Department prior to making changes that had an effect on the license as the provider is utilizing indoor space that was previously approved by the Licensing Division at 1620 Murry St. Alexandria, LA 71301. Specialist observed that S13, S14, S15, S16 and (7) infants (3-11 m/o) and (1) 1y/o at the above address. S1 stated that the staff and children were at that location because they were replacing ceiling tiles, lights and painting. S1 stated that the staff and children are scheduled to return to their classroom's in the center on 11/5/19. The error was not corrected prior to the Specialist leaving the center on 11/4/19.

1503.A.-C.: General Liability Insurance Policy

Not Met

1503.A.-C.: A. A center shall maintain in force at all times current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury.

- B. A center is responsible for payment of medical expenses of a child injured while in the center's care.
- C. Documentation of commercial liability insurance shall consist of the insurance policy or current binder that includes the name of the early learning center, physical address of the center, name of the insurance company, policy number, period of coverage and explanation of the coverage.

Finding:

1503.A.-C.: General Liability Insurance Policy: Based on interview(s) at approximately 12:45 PM S1 stated that the center did not offer payment of medical expenses of a child injured while in the provider's care as evidenced by on 11/4/19 S1 stated that the center did not offer medical coverage to C1's parent, O1, when he was hurt in the center on 10/15/19. S9 stated that she was aware that C1 was going to Urgent Care after leaving the center with C1 on 10/15/19 after C1's injury was discovered.

1707.A.1.&2.: Required Staffing - Director or Director Designee

Not Met

1707.A.1.&2.: Director or Director Designee. Each center shall have a qualified director or qualified director designee.

1. The director or director designee shall be an on-site, full-time staff person at the center during the daytime hours of operation (prior to 9 p.m.). When the director is not an on-site full-time employee at the licensed location, there shall be a qualified director designee who is an on-site full-time employee at the licensed location.
2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

Finding:

1707.A.1.&2.: Required Staffing: Director or Director Designee : Based on record review at approximately 4:00 PM center's director designee is not an on-site full time employee of the licensed location and there was not an on-site full time qualified Director Designee given responsibility for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are

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met. Specialist identified that S17 resigned from the center as of 10/15/19 and S2 is the Director Designee. Upon reviewing S2's attendance records for the past 3 weeks it is identified that she is not working at the center as a full time Director with a minimum of 32 hours worked per week.

1707.C.: Administrative Duties

Not Met

1707.C.: More than 42 Children in Care. When the number of children present at an early learning center exceeds 42, the duties of the director or director designee shall consist only of performing administrative duties or there shall be an individual present whose job duties consist solely of administrative duties and of ensuring that staff members working with children do not leave their classrooms to handle administrative duties.

Finding:

1707.C.: Administrative Duties: Based on observation at approximately 11:30AM the Director Designee duties did not consist only of administrative functions when the number of children in care exceeded 42 as there were 55 children at the center and the director was performing teaching duties. Specialist observed that when completing the walk through of the center that S2 was in the a classroom with S3 and responsible for supervising (8) children 2 y/o.

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807.8: CCCBC-Based Determinations of Eligibility for Volunteers and Staff: Based on record review/interview at approximately 1:30 PM a CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each staff member/volunteer, S1, prior to the person being present at the center or performing services as evidence by S1 stating that she came to the center on 10/15/19 when the Rapides Police Department arrived to the center on 10/15/19 at approximately 1:00PM. S1's hire date was identified as 10/16/19 on her orientation sheet and her CCCBC based determination did not become eligible until 10/18/19.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors: Based on interview at approximately 12:45 PM a CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each Independent contractor, O5, prior to the person being present at the center or performing services as evidence by: S1 stating that on 10/15/19 she came over to the center with O5 because she had not officially taken on the responsibility of Director to address the Alexandria Police Department being present at the center at approximately 1:00 PM on 10/15/19. The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied- independent contractor, O5 at all times while on the center premises. Documentation did not include the date, arrival time, departure time, language stating that were accompanied by the staff member at all times while on the premises, signature of the contractor, signature of the staff member for O5.

Specialist observation on 11/4/19 at approximately 11:40 AM was that O3 was walking through the center unaccompanied by a staff not counted in ratio as well as O4 painting in the boys bathroom in the gymnasium also unaccompanied by a staff not counted in ratio. Observation of the visitors/ independent contractor log Identified that O3 nor O4 was signed into the center. O3 exited the center prior to the Specialist completing the walk through of the center at approximately 11:50 AM and O4 was accompanied S4 until his departure at approximately 12:30 PM.

1901.L.: Construction Hazards

Not Met

1901.L.: Construction, remodeling, and alterations of structures shall be done in such a manner so as to prevent hazards or unsafe conditions, such as fumes, dust and safety hazards.

Finding:

1901.L.: Construction Hazards: Based on observations at approximately 11:40 AM construction, remodeling, or alterations of structures were not done in such a manner as to prevent hazards or unsafe conditions (fumes, dust, safety hazards) as evidenced by the Specialist smelling paint fumes due to painting being completed in the gymnasium area by O4.

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1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

Finding:

1903.C.: Free of Hazards:Based on observations on observations at approximately 11:45AM the indoor area was not free of hazards as evidenced by Specialist observing In the space that S13, S14,S15, and S16 there were two sets of stacked chairs which are a tipping hazard. The chairs were stacked approximately 8 chairs high. S1 stated that the equipment belonged to the church and it was not removed prior to the Specialist leaving the center.

1907.C.1.: Sleeping Arrangements

Not Met

1907.C.1.: Individual and appropriate sleeping arrangements shall be made available for each child age one and older.

Finding:

1907.C.2.: Sleeping Arrangements Labeled:Based on observations at approximately 11:45 AM the Specialist identified that each child's sleeping accommodations were not assigned to him/her on a permanent basis as they were not labeled . The Specialist observed that the (7) infants (3-11 m/o) and the (1) 1y/o in S13, S14, S15, and S16 class did not have labels on their cribs to identify where each child is to sleep. This error was not corrected prior o the Specialist leaving the center.

1909.D.: Infants - Car Seats

Not Met

1909.D.: Written authorization from a physician is required for a child to sleep in a car seat or other similar device and shall include the amount of time that the child is allowed to remain in said device.

Finding:

1909.D.: Infants-Car Seats: Based on record review/interview(s) at approximately 11:45 AM written authorization from a physician was not available for 1of 1 infant as required for infant to sleep in a car seat or other similar device. Specialist observed that C4 was asleep in the a bouncer and center staff failed to provide a physicians order which requires said device.

1909.G.: Infant - Bibs

Not Met

1909.G.: Bibs shall not be worn by any child while asleep.

Finding:

1909.G: Infant-Bibs: Based on observations at approximately 11:45 AM the center staff allowed a bib to be worn by a child while asleep. Specialist identified that C4 had fallen asleep in the a bouncer and had a bib attached to her neck. S14 removed the bib prior to the Specialist leaving the room.

1909.H.: Infant - Placed Over Head or Face

Not Met

1909.H.: Nothing shall be placed over the head or face of an infant.

Finding:

1909.H.: Infant- Placed Over Head or Face:Based on observations at approximately 11:45 AM an Infants head/face was covered, C4's face was covered by a aqua blue and white blanket while the Specialist was completing a walk through of the building. S14 removed the blanket from C4's face immediately and stated that she must have pulled it over her face.

1911.G.: Pacifier Attached

Not Met

1911.G.: Pacifiers attached to strings or ribbons shall not be placed around the neck or attached to the clothing of a child.

Finding:

1911.G.: Pacifier Attached : Based on observations at approximately 11:45 AM a pacifier that was attached to strings or ribbons was attached to the

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clothing of a child. Specialist observed that C3,C4,and C5 had attached pacifiers on their clothing during the walk through. S14 removed all attached pacifiers prior to the Specialist leaving the center.
