## Statement of Deficiencies

#### 1507-A: Daily Attendance Records - Children

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 33 children were present and 32 children were signed in on the log upon Specialist's arrival on 11/1/17. C1, child of S7, was not signed in the log.

## 1507-B: Daily Attendance Records - Staff and Owners

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

- 1. include the first and last name of the staff member or owner and arrival and departure times;
- 2. accurately reflect the staff members and owners on the center premises at any given time; and
- 3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507-B Based on record review/observation: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by 7 of 8 staff signed in the log upon Specialist's arrival on 11/1/17. S6 had not signed in for the day and S4 had already noted a sign out time of 12:30 p.m. and was still on premises.

## 1515.A.1: Child Records and Cumulative Files

- 1515.A.1: A cumulative file shall be maintained on each child that shall include the following records:
- 1. An information form signed and dated by the parent and updated as changes occur, that contains:
- a. name of child, date of birth, sex, date of admission;
- b. name of parents and the home address of both child and parents;
- c. phone numbers where parents may be reached while child is in care;
- d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
- e. name and telephone number of child's physician, if applicable;
- f. name and telephone number of the child's dentist, if applicable;
- g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;

#### Finding:

1515.A.1 Based on record review: 1 of 5 children's records reviewed did not contain a Child's Information Form. The center lacked this information for C1.

#### 1515-A.2: Emergency Medical Treatment

1515-A.2: Written authorization signed and dated by the parent to secure emergency medical treatment;

#### Finding:

1515-A.2 Based on record review: 1 of 5 Children's records lacked a signed and dated parental authorization to secure emergency medical treatment. The center lacked an authorization on file for C1.

## 1901-M: Strings and Cords

1901-M: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

#### Finding:

1901-M Based on observations: Strings and cords were accessable to children under age 4 as Specialist observed two cable/phone cords along the exterior wall of the center building within the fenced outdoor play area unattached to the building. This outdoor play area is utilized by the toddlers up to one year of age. S8 used a plastic tie as a temporary measure to take the slack out of the cords. The cords must be removed or firmly attached along the exterior wall to prevent children from becoming entangled or strangled in the cords.

Not Met

Not Met

Not Met

Not Met

Not Met

# Statement of Deficiencies

## 1911-K: Hand Washing

## Not Met

1911-K: Staff and children shall wash their hands using soap at least at the following times: upon arrival at the center, before preparing or serving meals, before giving medication, after playing in water used by more than one person, after toileting, after helping a child use a toilet or changing diapers, after wiping noses or cleaning wounds, after handling pets and other animals, after playing in sandboxes, before eating meals or snacks, upon coming in from outdoors, after cleaning or handling garbage and anytime hands become soiled with body fluids, such as urine, saliva, blood or nasal discharge.

## Finding:

1911-K. Based on observation: Children did not wash their hand with soap as needed. Licensing Special observed that children did not wash their hands upon coming in from outdoors. Specialist observed 9 - One year old children, under the supervision of S1 and S2, return indoors from the outdoor play area on 11/1/17 at 11:00 a.m. and not wash their hands.