

## Statement of Deficiencies

### 1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

#### Finding:

1719.A.&B.: Orientation Training: Based on Record Review: On 10/31/2019 at 3:45pm, Specialist reviewed staff files to observe S1 lacked documentation that 2 of 30 staff, S2 and S24, received orientation within seven days of the first day present at the center and prior to having sole responsibility for any children.; S1 lacked documentation that 2 of 33 staff, S2 and S24, received additional orientation within thirty days of date of hire. Specialist explained to S1 that all staff must have a completed orientation trainings with the required trainings completed.

### 1811.A.&B.: Requests for CCCBC-Based Determinations of Eligibility

Not Met

1811.A.&B.: A. An early learning center or an entity identified in §1809 shall request and obtain from the department a new CCCBC-based determination of eligibility for child care purposes for each required person:

1. prior to the person being present or performing services at the center when children are present; and
2. not less than once during a five-year period.

B. An early learning center or an entity identified in §1809 shall not be required to request and obtain from the department a new CCCBC-based determination of eligibility for child care purposes for a required person, and instead shall be able to request and obtain from the department the person's CCCBC-based determination of eligibility provided to another in-state child care provider or entity identified in §1809, if:

1. a child care provider within the state or an entity requested and obtained a CCCBC-based determination of eligibility for child care purposes from the department for the person within the past five years, while the person was seeking employment or employed by a in-state child care provider or seeking to provide or providing services at an early learning center in Louisiana for an entity;
2. the department provided to the initial requesting child care provider or entity a CCCBC-based determination indicating the person was eligible for child care purposes; and
3. the person is still employed by a child care provider within the state, or is still providing services in an early learning center within the state for an entity, or has been separated from a child care provider within the state or an entity for less than 180 consecutive days.

#### Finding:

1811. A.&B.: Requests for CCCBC- Based Determinations of Eligibility: Based on Record Review: On 10/31/2019 at 3:30pm, Specialist reviewed CCCBC eligibility for all staff present during licensing visit and Documentation of a CCCBC-based determination of eligibility (CCCBC) was not available for 1 of 33 staff, prior to the individual(s) being present in the childcare facility S2 date of hire is 11/23/2009. Documentation of a CCCBC-based determination of eligibility (CCCBC) was not conducted for 1 of 33 at least once during a five-year period S2 date of hire is 11/23/2009. S2 was not escorted of the premises, but accompanied by the director S1. Specialist explained to S1 that even though S2 is administrative she is to still have a CCCBC. Specialist instructed S1 to have a CCCBC done for S2 immediately and while she is doing her administrative duties in the office she must be accompanied by a staff member who has an eligible CCCBC until her CCCBC is completed and she is eligible .