

Statement of Deficiencies

1103-A-D.: Critical Incidents and Required Notification

Not Met

1103-A-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103-A-D. Based on record review: The provider failed to notify within 24 hours of the incident the Licensing Section and other appropriate agencies of the following critical incident : On 10/31/18 during record review of staff files, Specialists observed a Disciplinary Action Form in S8's file dated 9/11/18 stating that S8 was observed sleeping during nap time while supervising children. S1 stated that a parent went into the classroom where S8 was and did not see a teacher so asked S1 to go look. S1 stated that she found S8 sleeping in the class. The provider failed to notify Licensing within 24 hours of the incident.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review: The daily attendance log for children did not include the time of arrival and departure of each child and the name of the person to whom the child was released. On 10/31/18, Specialist reviewed Children daily attendance logs from 10/1/18 to 10/30/18 and observed that the time the child arrived or departed was missing 42 times and the name of whom the child left with was missing 28 times. The first and last name of whom the child left with was missing 54 times as these parents were using initials rather than full name.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time. On 10/31/18 during review of record, Specialist observed S2 and S6 were present in the center but did not sign in on the staff daily attendance records.

1713-A&B&C: Supervision

Not Met

1713-A&B&C:

- A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.
- B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.
- C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713-A Based on Record Review: Children were not under supervision at all times as On 10/31/18 during record review of staff files, Specialist

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observed an disciplinary Action Form in S8's file stating that she was sleeping during nap time while supervising a group of children. S1 stated that a parent went into the room and did not see a teacher so went back to the front desk where S1 was located, asking S1 to go to the room. S1 stated that when she walked into S8's classroom, she observed S8 sleeping while she should have been supervising the children.

1723-A.-B.: CPR Certification

Not Met

1723-A.-B.: A - Infant and child CPR - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR.

B - Adult CPR - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR.

Finding:

1723-A.-B. Based on record review: The Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in infant, child and adult CPR. 2 of 7 staff had documentation of this certification. The center would have needed at least 4 staff members with CPR certification.

1723-C.-D.: Pediatric First Aid

Not Met

1723-C.-D.:

C. Pediatric First Aid - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in Pediatric First Aid.

D. Certification - A copy of the certification for each such staff member shall be on-site at all times and available for inspection by the Licensing Division.

Finding:

1723-C.-D. Based on record review: The Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid. 2 of 7 staff had documentation of this certification. The center would have needed at least 4 staff members with PFA certification.

1807-B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807-B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807-B. Based on record review/observation: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each staff member, prior to the person being present at the center or performing services. Specialist completed a review of records on 10/31/18 and Provider did not have documentation of a CCCBC-based determination of eligibility available for S6 since effective date of 10/1/18. S6 has been working in the Center from 10/1/18 to present day. S6 was escorted off premises and Provider understands they cannot return until CCCBC-based determination of eligibility is obtained.