

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review: At approximately 10:39am, S4's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time. There was no documentation of S2's arrival time, however S2 was observed on premises. S4 stated S2 arrived at 9:00am, however was unable to sign in due to S4 removing the sign in sheets from the book every morning to scan to Licensing.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

NEW 1807.C. Based on observations: At approximately 10:55am, S4 failed to obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor, S6 and O1. S4 failed to have a paid adult staff member, not counted in child-to-staff ratio who accompanied S6 and O1 at all times while on premises. S4 stated S6 and O1 were working together on the renovations/construction work of the small play yard. S6 is not currently working as a staff member of the center, but as a visitor doing construction work.

S4 was advised that a staff member that is clocked in as a staff of the center, that is not counted in child-to-staff ratio or supervising children, must remain with each visitor or independent contractor that is on premises while children are in care.

1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

Finding:

1903.C. Based on observations: The outdoor area was not free of hazards. At approximately 10:53am, the Specialist observed two construction materials, one box cutter and one saw blade, on top of wooden boards in the large outdoor play yard space that are accessible to the 22 children present.

S4 stated they received a grant in September to renovate the small outdoor play yard space, and it was easier for the construction worker to place the items in the large outdoor play yard space while they work in the small play yard. Corrected at 10:59am by O1 and S6.

2109.A.: Non-vehicular Excursions - Parental Authorization

Not Met

2109.A.: Written parental authorization shall be obtained for all non-vehicular excursions. Authorization shall include the name of the child, type and location of the activity, date and signature of the parent, and shall be updated at least annually.

Finding:

NEW 2109.A. Based on record review/interview(s): At approximately 10:35am, S4 failed to obtain written parental authorization for all non-vehicular excursions in 5 of 5 children's files reviewed. S1 stated that staff walk the children out of the center through the front door, and along the public sidewalk to get to the large play yard for outdoor play time. S4 stated he explained to parents that he needed written permission for the children to travel to the large outdoor play yard, but has not obtained the authorizations.

At approximately 10:35am, the Specialist observed that the alternate route to the play yard is not enclosed. The Specialist advised S4 to obtain the written authorizations when children are picked up today.