

Statement of Deficiencies

1501-A: Operations

Not Met

1501-A: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

Finding:

1501-A Based on observations on 10/30/18, S1 made changes that had an effect on the license as the provider is licensed to care for children ages 6 weeks to 12 years old and a child age 13 years old was being cared for on the childcare premises as LS observed C1 being supervised by S1 during the center visit. LS observed C1 was on the center premises from 6:00 am to 2:47pm. S1 stated C1 was her child and that he was at the center due being ill.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 10/30/18, the daily attendance log for children did not include name of the child and time of arrival of each child as LS observed 8 children present during the center visit and only 6 children were signed in. S1 was able to identify the two children that were missing on the center documentation.

1515.A.1: Child Records and Cumulative Files

Not Met

1515.A.1: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
 - a. name of child, date of birth, sex, date of admission;
 - b. name of parents and the home address of both child and parents;
 - c. phone numbers where parents may be reached while child is in care;
 - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
 - e. name and telephone number of child's physician, if applicable;
 - f. name and telephone number of the child's dentist, if applicable;
 - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;

Finding:

1515.A.1 Based on record review/interview(s) on 10/30/18, 2 of 2 children's records reviewed did not contain a Child's Information Form as LS observed S1 failed to have child records for C1 and C2 as S1 was unable to provide this information for LS to review.

1515-A.2: Emergency Medical Treatment

Not Met

1515-A.2: Written authorization signed and dated by the parent to secure emergency medical treatment;

Finding:

1515-A.2 Based on interview(s)/record review on 10/30/18, 2 of 2 Children's records lacked a signed and dated parental authorization to secure emergency medical treatment for C1 and C2 as S1 was unable to provide this information for LS to review.

1515-A.3: Releasing of Children

Not Met

1515-A.3: Written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center.

- a. The parent may further authorize additional individuals via a text message, fax or email to the center in unplanned situations and follow it with a written authorization.
- b. A child shall never be released to anyone unless authorized in writing by the parent.
- c. Any additions and deletions to the list of authorized individuals shall be signed and dated by the parent.
- d. The center shall verify the identity of the authorized person prior to releasing the child.

Finding:

1515-A.3 Based on interview(s)/record review on 10/30/18, S1 did not have written authorization signed and dated by the parent noting the first and last

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names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center as S1 was unable to provide this information for C1 and C2 during the center visit for LS to review.

1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children		Ratio
Infants under 1 year		5:1
1 year	7:1	
2 years		11:1
3 years	13:1	
4 years	15:1	
5 years	19:1	
6 years and up	23:1	

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711-A-B-D-G Based on record review on 10/30/18, S1 did not have at a minimum of 2 child care staff present at an early learning center when more than one child is present as LS observed on today's staff daily attendance, S1 signed in at 6:17am, S2 signed in at 6:12 am, S3 signed in at 8:13 am, and S4 signed in at 6:12 am. LS observed C1 (age 13 yrs old) was signed in at 6:00 am and C2 (age 4) was signed in at 6:10 am, therefore, according to center documentation no staff members were present when one or more child was present.

1713-A&B&C: Supervision

Not Met

1713-A&B&C:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713-A&B: Based on observation on 10/30/18, children were not under supervision at all times as LS observed S2 supervising 7 children that were napping upon arrival to the center. S1 informed LS that another child was present but was in the restroom. LS observed C1 (age 13 yrs old) was present during the center visit but S1 failed to maintain supervision as LS observed S1 leaving C1 in her office during the center visit. LS informed S1 that C1 could not be left alone in her office. S1 then brought C1 to an area where S2 could assist with supervising C1 during nap time.