

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A.-D. Based on record review/interview(s) on 10/29/2020, at 10:30 AM, S32 failed to notify Child Welfare within 24 hours of the following critical incident : on 10/20/2020 at 3:02 PM, S3 and S33 inadvertently left C1, age three-years old, alone in the classroom for 4 minutes while they and the remainder of the class went outside onto the center play yard which adjoins their classroom. Specialist reviewed surveillance footage which showed C1 was sent to the restroom at 3:01 PM by staff as they lined the children up to go outside. S3, S33, and the rest of the class exited the classroom at 3:02 PM. C1 exited the restroom at 3:04 PM and stood near the play yard exit until S32 entered the classroom and led her outside at 3:06 PM. S1 stated S32 would notify Child Welfare as soon as possible. C1's mother failed to be immediately notified of this incident as she was not notified until 12:45 PM on 10/21/2020 after returning a missed call from the center at 12:00 PM on 10/21/2020.

Corrective Action Plan: Effective 10/29/2020, S1 stated she will ensure center staff contact Child Welfare the same day of the incident, regardless of the time of the incident, as well as the notify the parent as soon as a critical incident occurs to ensure this deficiency is not cited again.

1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in §103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713.A&B&C: Based on interview, record review, and observations at 10:30 AM on 10/29/2020, children failed to be under supervision at all times as on 10/20/2020 at 3:02 PM, S3 and S33 inadvertently left C1, age three-years old, alone in the classroom for 4 minutes while they and the remainder of the class went outside onto the center play yard which adjoins their classroom. Specialist reviewed surveillance footage which showed C1 was sent to the restroom at 3:01 PM by staff as they lined the children up to go outside. S3, S33, and the rest of the class exited the classroom at 3:02 PM. C1 exited the restroom at 3:04 PM and stood near the play yard exit until S32 entered the classroom and led her outside at 3:06 PM.

Corrective Action Plan: Effective 10/29/2020, S1 stated they are in the process of planning a re-training for staff on this regulation as soon as possible to ensure this deficiency is not cited again.

1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

Finding:

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1719.A&B: Based on observations, interviews, and record review at 11:00 AM on 10/29/2020, the center failed to have documentation of staff orientation to the policies and practices of the center within 7 days of the first day present in the center or prior to assuming sole responsibility for children for S25 and S22, hired 7/30/2020 and 9/8/2020 respectively. The center also failed to have documentation of orientation of the additional policies and practices of the center for S22 and S25. The center has incomplete documentation of this orientation as a signature from the director was missing for S30, S31, and S33, hired 1/16/2020, 9/1/2020, and 7/30/2020 respectively. S1 stated she updated the orientation documents for previously cited staff; however, she was advised someone else would verify orientation for staff not cited.

Corrective Action Plan: Effective 10/29/2020, S1 stated the coordinator and assistant to the director will work on ensuring all staff have orientation to ensure this deficiency is not cited again.
