

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review: Center staff completed the Children's daily attendance record and the record did not include first and last name to whom child was released and/or signature of Staff. Specialist reviewed records dated 9/12/2018-9/14/2018 and 10/4/2018-10/5/2018 and the Daily Attendance log indicated that the child was released to Bus but did not include a Staff signature. Specialist reviewed records for S9 and S10 3-4 yr. old class and observed that C1 first and last name and arrival time was not included on the Children's Daily Attendance log for this day, 10/29/2018. Per interview with S9, Specialist was informed that C1 recently started with the Center. Specialist reviewed the C1 student file and records stated that C1 enrollment with the Center began on 10/02/2018. Specialist reviewed the Children's Daily Attendance for C1 from 10/02/2018-10/26/2019 and C1 name, date and time of attendance and to whom C1 was released to was not listed on daily log for all dates from 10/03/2018 to 10/26/2018.

1711-K: Non-vehicular Excursions - Minimum Child to Staff Ratio

Not Met

1711-K: Non-vehicular Excursions - Minimum Child to Staff Ratios

1. Minimum child to staff ratio, plus one additional adult, shall be met for all non-vehicular excursions.
2. An adult staff member from the center shall be present with each group of children.
3. At no time shall a child or group of children be left alone without an adult staff member present unless the child is supervised by the child's parent or designated representative authorized in writing by the parent on the non-vehicular excursions.

Finding:

1711-K Based on record review/interview: Specialist interviewed S1, Director, and was advised that the Center participated in a Non-vehicular Excursion on 10/4/2018 where the children exited the right side door of the building to an unlicensed gated area of the parking lot. S1 could not provide any documentation for Specialist to review which would provide for requirements of minimum child to staff ratio, plus one additional adult and Specialist could not determine if the Center had an adult member present from the Center for each group of children.

2109-A: Non-vehicular Excursions - Parental Authorization

Not Met

2109-A: Written parental authorization shall be obtained for all non-vehicular excursions. Authorization shall include the name of the child, type and location of the activity, date and signature of the parent, and shall be updated at least annually.

Finding:

2109-A Based on record review/interview: Specialist interviewed S1, Director, and was advised that the Center participated in a Non-vehicular Excursion on 10/04/2018, where the children exited the right side door of the building to an unlicensed gated area of the parking lot for a group activity with the local fire truck. S1 could not provide any documentation for Specialist to review which would provide for requirements of written parental authorization, including the name of the child, type and location of the activity, and the date and signature of the parent.

2109-B: Non-vehicular Excursions - Records

Not Met

2109-B: Centers shall maintain records of all non-vehicular excursion activities to include the date, time, list of children, staff, and other adults, and type of activity.

Finding:

2109-B Based on record review/interview: Specialist interviewed S1, Director, and was advised that the Center participated in a Non-vehicular Excursion on 10/04/2018, where the children exited the right side door of the building to an unlicensed gated area of the parking lot for a group activity. S1 could not provide any documentation for Specialist to review which would provide for requirements that the Center shall maintain records of all non-vehicular excursion activities including date, time, list of children, staff and other adults and type of activity.