

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. a child left unsupervised for any amount of time;
 4. use of prohibited behavior management as described in § 1509.A.8.b;
 5. allegations or suspicion of child abuse or neglect by center staff;
 6. an accident involving the transportation of children; or
 7. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The LDE and other appropriate agencies, such as DCFS, LDH and the Office of State Fire Marshal, as applicable, shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A.4.C.D. Based on record review/interview(s) at approximately 1:14 p.m., S1 failed to notify the Department within 24 hours of the following critical incident: On 9/20/2022 at 8:40 a.m., O1 notified S1, that C1 stated to O1 that she didn't want to come to school that morning, because S3 hit her on the back. S1 attempted to report the critical incident to the Department on 9/21/2022 at 9:31 a.m., but sent the email to an incorrect email address (ldelicensing@nobts.edu). S1 submitted a report to Child Welfare at 9/21/2022 at 8:24 a.m.

Corrective Action Plan: Effective 10/28/2022, S1 stated she will call to verify that incident reports are received by the Department within 24 hours, to ensure compliance with this regulation.