

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. a child left unsupervised for any amount of time;
 4. use of prohibited behavior management as described in § 1509.A.8.b;
 5. allegations or suspicion of child abuse or neglect by center staff;
 6. an accident involving the transportation of children; or
 7. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The LDE and other appropriate agencies, such as DCFS, LDH and the Office of State Fire Marshal, as applicable, shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A.-B.: Based on record review, at 2 p.m., S1 failed to immediately notify O1 of the following critical incident: On 10/20/2023, at approximately 8:04 a.m., S3 and S4 exited the classroom with a group of children, leaving C1, three-years-old, alone in the classroom. At 8:06 a.m., S2 opened the classroom door and received C1 after a parent informed her C1 was in the classroom alone. S1 notified O1 at 9:23 a.m.

Corrective Action Plan: Effective 10/27/2023, S2 stated immediate notification to a parent will always directly follow a notification made to the Director, Director Designee, or Staff-in-Charge, to ensure it is timely, and to ensure compliance with this regulation.

1713.A.&B.&C.: Supervision

Not Met

- 1713.A.&B.&C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.
- B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in §103), outdoors, or in vehicles, even momentarily, without staff present.
- C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713.A.&B.&C.: Based on interview/record review, at 3 p.m., S3 and S4 failed to supervise C1, three-years-old, at all times. On 10/20/2023, at 8:04 a.m., S3 and S4 exited the classroom with five children to go to the restroom. C1 remained in the classroom alone. A parent observed C1 in the classroom and informed S2. S2 opened the classroom door and received C1 at 8:06 a.m. C1 was unsupervised in the classroom for approximately two minutes. S3 and S4 received a written warning.

Corrective Action Plan: Effective 10/27/2023, S37 stated there is an additional staff person monitoring the hallway as children transition in and out of the classroom and restroom. Three staff conduct face to name count at exit and entry during all transitions, to ensure compliance with this regulation.