

## Statement of Deficiencies

### 1515.A.1.: Child Records and Cumulative Files

Not Met

1515.A.1.: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
  - a. name of child, date of birth, sex, date of admission;
  - b. name of parents and the home address of both child and parents;
  - c. phone numbers where parents may be reached while child is in care;
  - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
  - e. name and telephone number of child's physician, if applicable;
  - f. name and telephone number of the child's dentist, if applicable;
  - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;
  - h. any special dietary needs, restrictions or food allergies or intolerances, if applicable. See Paragraph 4;

#### Finding:

1515.A.1. Based on record review/interviews on 12:16PM, 1 of 3 children's records reviewed did not contain a Child's Information Form. S1 could not find C4's file but stated she will make sure to gathered the information again today.

Corrective Action Plan: Effective 10/28/2020, S1 will go through the children's records to make sure everyone enrolled has a file to ensure this deficiency is not recited

### 1515.A.2.: Emergency Medical Treatment

Not Met

1515.A.2.: Written authorization signed and dated by the parent to secure emergency medical treatment;

#### Finding:

1515.A.2. Based on interviews on 12:16PM, 1 of 3 children's records lacked a signed and dated parental authorization to secure emergency medical treatment. S1 failed to have a file for C4. S1 could not find C4's file but stated she will make sure to gathered the information again today.

Corrective Action Plan: Effective 10/28/2020, S1 will go through the children's records to make sure everyone enrolled has a file to ensure this deficiency is not recited

### 1515.A.3.: Releasing of Children

Not Met

1515.A.3.: Written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center.

- a. The parent may further authorize additional individuals via a text message, fax or email to the center in unplanned situations and follow it with a written authorization.
- b. A child shall never be released to anyone unless authorized in writing by the parent.
- c. Any additions and deletions to the list of authorized individuals shall be signed and dated by the parent.
- d. The center shall verify the identity of the authorized person prior to releasing the child.

#### Finding:

1515.A.3. Based on interviews at 12:46PM, S1 failed to have written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center. S1 failed to have file for C4. S1 could not find C4's file but stated she will make sure to gathered the information again today.

Corrective Action Plan: Effective 10/28/2020, S1 will go through the children's records to make sure everyone enrolled has a file to ensure this deficiency is not recited

## Statement of Deficiencies

### 1915.B.&C.: Health Services - Parental Notification

Not Met

1915.B.&C.:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

#### Finding:

1915.B.&C: Based on interviews at 12:46PM, S1 failed to have documentation of the incident that happened on 10/23/2020 where C1 pushed C4 into a table causing him to have a busted lip. S1 completed the incident report while specialist was present.

Corrective Action Plan: Effective 10/28/2020, S1 stated to ensure that all incidents are documented she will conduct a review of incidents at the close of business to ensure this deficiency is not recited.

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