# Statement of Deficiencies

# 1703.B: Visitors - CBC/Accompanied

1703.B: An early learning center shall obtain documentation of a satisfactory fingerprint based CBC for each visitor or independent contractor of any kind, prior to the person being present at the center or performing services for the center UNLESS the visitor or independent contractor WILL BE accompanied at all times while on the center premises by an adult, paid, staff member who is not being counted in child to staff ratios, and the center shall have copies of said documentation on-site at all times and available for inspection upon request by the Licensing Division.

1. Documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied a visitor or independent contractor at all times while the visitor or contractor was on the center premises shall include the date, arrival and departure time of the visitor or contractor, language stating that the visit or contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

### Finding:

A1703.B Based on Record Review: a satisfactory fingerprint based CBC was not obtained for each ~, independent contractor, prior to the person being present at the center or performing services as evidence by:S-1 stated that O-4 has been visiting the facility on regular basis sometimes every two weeks, the facility failed to have an updated CBC for O-4 date of survey,last CBC was dated 8-3-15. Specialist observed that O-4 has failed to sign in and out of the facility. The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied visitor, independent contractor at all times while they were on the center premises. Documentation did not include the date, arrival time, departure time, language stating that they were accompanied by the staff member at all times while on the premises, signature of the contractor, signature of the staff member.

# 1717-A: Independent Contractors Records

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

- 1. an information form that includes the person's name, address and phone number
- 2. a list of duties performed while present at the center; and

3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

# Finding:

1717.A Based on Record Review: The Facility did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center for O-1,O-2, O-3. O-4.

# 1907-F.1-5: Prohibited Items

- 1907-F.1-5: Prohibited Items
- 1. Infant walkers;
- 2. Toy chests, storage bins and other equipment with attached lids;
- 3. Latex balloons for children under age 3;
- 4. Trampolines; and
- 5. Culverts.

#### Finding:

1907.F 1-5 Based on Observations: The facility has a medium size trampoline located inside of the facility. S-1 stated that she have the trampoline removed soon and she will no longer allow the children to play on the trampoline.

Not Met

Not Met

Not Met