

## Statement of Deficiencies

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Based on record review at 1:07 p.m., S1 failed to have documentation of the daily attendance record for children that accurately reflect the children on the child care premises at any given time, as 13 children were present and 9 children were signed in on the log. There is no documentation of the arrival time for 4 children present. S2 stated the four children are siblings who arrived at 8:30 a.m., however, the parent didn't put the time of arrival on the attendance log.

Corrective Action Plan: Effective 10/22/2021, S1 stated he will review the attendance log by 9:30 a.m. daily to ensure that parents documented the child's arrival time to ensure they are not cited the deficiency again.

### 1721.A.-C.: Continuing Education Training

Not Met

1721.A.-C.: A. Early learning centers shall provide opportunities for continuing education of staff members who are left alone with children, or who have supervisory or disciplinary authority over children.

1. Staff members of early learning centers, excluding foster grandparents, shall obtain a minimum of 12 clock hours of continuing education per center anniversary year.

B. Staff members of type I, type II and type III centers who are neither left alone with children, nor have supervisory or disciplinary authority over children, shall obtain a minimum of three clock hours of continuing education in job related topics per center's anniversary year.

C. Continuing education for all types of centers shall be conducted by trainers approved by the department. The department shall keep a registry of approved trainers.

#### Finding:

1721.A.1. Based on record review at 1:55 p.m., S1 failed to have documentation that the center staff of the early learning center obtained a minimum of 12 clock hours of training annually in the topics found in §1719(A) and (B). 0 of 2 staff have documentation that the required minimum of continuing education training were completed. S2 provided documentation that S1 has 7 continuing education hours, and S2 has 3 continuing education. S1 stated that they took a number of trainings since July 2020, however, was unable to find documentation of the trainings.

Corrective Action Plan: Effective 10/22/2021, S1 stated he will set a calendar reminder for he and S2 to obtain at least 12 continuing education training hours annually, to prevent being cited the deficiency again.

### 1725.A.-C.: Medication Management Training

Not Met

1725.A.-C.: A. All staff members who administer medication shall have medication administration training.

B. Whether the center is administering medication or not, each early learning center shall have at least two staff members trained in medication administration and at least one on the premises. A staff member who is a licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

C. Such training shall be completed every two years with an approved child care health consultant.

#### Finding:

1725.B. Based on record review at 1:55 p.m., S1 failed to have at least two staff members trained in medication administration whether the early learning center administers medication or not. 0 of 2 staff have current medication administration training. S1 and S2's training expired 9/14/2021. S1 was informed he and S2 cannot administer medication until they have a current medication certificate on file. The Specialist observed S1 contact two medication training providers to attempt to schedule the training, however, was unable to make contact. S1 is awaiting a call back, but expects to have the training completed within three weeks, and will be sure to have documentation at the time of the next licensing visit.

Corrective Action Plan: Effective 10/22/2021, S1 stated he will set a reminder on the calendar, at least two months prior to the training expiration, to schedule the training for he and S2, in an effort to prevent being cited the deficiency again.