

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review and interviews at 2:45pm, S1 failed to maintain documentation of the daily attendance record for staff to include the time of arrival and departure between 7/27/2020 - 10/22/2020. S1 stated all staff have been getting paid through the Total Community Action program whether they worked or not, so they stopped taking attendance for S2, S3, S4, S5, and S6. The Specialist observed S1 have all staff present document their arrival time for 10/22/2020.

Corrective Action Plan: Effective 10/22/2020, S1 stated she will have all staff sign in and out every day to ensure they are not re-cited.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

| Ages of Children | Ratio |
|----------------------|-------|
| Infants under 1 year | 5:1 |
| 1 year | 7:1 |
| 2 years | 11:1 |
| 3 years | 13:1 |
| 4 years | 15:1 |
| 5 years | 19:1 |
| 6 years and up | 23:1 |

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.B.1. Based on record review/interviews at 2:45pm, S1 failed to have documentation that at least two child care staff were present at an early learning center when more than one child was present on 7/29/2020, 8/5/2020, 8/10/2020 - 8/11/2020, 8/13/2020, 8/17/2020 - 8/18/2020, and 9/21/2020. S1 provided documentation of staff attendance for S1 and S7, however, S7 was not present on those dates. S1 stated there have been at least five staff present at the center since it reopened on 7/27/2020, however, there was no supporting documentation available during the licensing inspection of the arrival and departure times for S2, S3, S4, S5, and S6.

Corrective Action Plan: Effective 10/22/2020, S1 stated he will ensure there are at least two staff on premises when more than one child is present. S1 also stated she will be sure to have all staff sign in and out daily to ensure there is documentation of arrival and departure times.

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C. Based on record review at 2:46pm, S1 failed to document that the entire center and play yard was checked on 10/21/2020 after the last child departs to ensure that no child is left unattended at the center. S1 stated she and S4 conducted a visual check of the center and play yard on 10/21/2020, however, forgot to document it.

Corrective Action Plan: Effective 10/22/2020, S1 stated she will remind herself to document the visual check at the end of day to ensure they are not re-cited.