

Statement of Deficiencies

5305-I: Staff Attendance

Not Met

5305.I. A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

Finding:

7305.I (5305.I). The center's staff daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by specialist reviewed staff attendance records from 9/22/09 until present and found the time of departure to be missing 14 times.

5312-D.1: Continuing Education

Not Met

5312.D.1. The director shall provide opportunities for continuing education of staff through attendance at child care workshops or conferences, for paid and non-paid staff who are left alone with children, or who have supervisory or disciplinary authority over children. The child care staff, excluding foster grandparents, shall obtain 12 clock hours of approved training per center's anniversary year in job related subject areas. At least three of the 12 clock hours of training for directors/director designees shall be in administrative issues. Documentation shall consist of attendance records or certificates received by staff. This is in addition to the required training hours from the Department of Health and Hospitals, pediatric first aid and infant/child/adult CPR. Medication administration training by a Child Care Health Consultant may count toward fulfilling three of the mandated 12 hours of continuing education training. All training shall have prior approval by the Department of Social Services. Original certificates shall be made available upon request.

Finding:

****NEW****

7312.D.1 (5312.D.1.) There was no documentation that paid and non-paid staff, [bus monitor], who are left alone with children, or who have supervisory or disciplinary authority over children have obtained 12 clock hours of approved training per center's anniversary year. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

5331-C: Supervision

Not Met

5331.C. The driver or attendant shall not leave the children unattended in the vehicle at any time.

Finding:

****NEW****

7331.C (5331.C.) The driver or attendant left children unattended in the vehicle as an incident occurred on 10/14/09 where a child was left unattended on a school bus for several hours. ,

5333-F: Vehicles Visual Check

Not Met

5333.F. The driver or staff person shall check the vehicle and account for each child upon arrival and departure at each destination to ensure no child is left on the vehicle or at any destination. Documentation shall include the signature of the person conducting the check and the time the vehicle is checked for each loading and unloading of children.

Finding:

****NEW****

7333.F (5333.F.) The Provider's documentation of the vehicle check was incomplete as the person signing the visual check was not the same as the person who documented the time of the visual check. Also, the center's visual check documentation does not state that the person signing is ensuring that each child is accounted for and that no child is left on the vehicle.

Statement of Deficiencies

5335-E: Attendance Record

Not Met

5335.E. The driver or attendant shall maintain an attendance record for each trip. The record shall include the driver' name, the date, name of all passengers (children and adults) in the vehicle, the name of the person to whom the child was released and the time of release. Documentation shall be maintained on file at the center whether provided by center or contract.

Finding:

****NEW****

5335.E. The transportation attendance record documentation was incomplete as it did not include: name of all passengers (children and adults) in the vehicle upon leaving the site. Transportation is contract provided.

5335-F: Visual Check of Vehicle

Not Met

5335.F. The staff shall check the vehicle at the completion of each trip to ensure that no child is left on the vehicle. Documentation shall include the signature of the person conducting the check and the time the vehicle is checked. Documentation shall be maintained on file at the center whether provided by center or contract.

Finding:

****NEW****

7335.F (5335.F). The Provider did not maintain documentation that the driver or attendant checked the vehicle at the completion of each trip. On trip taken 10/14/09, there was no visual check conducted, per staff statement, bus driver and bus aide.

5337-A: Contract for Transportation

Not Met

5337.A. The provider shall maintain a contract which is signed by the provider and a representative of the transportation agency outlining circumstances under which transportation will be provided. This written contract shall be dated, time limited and shall include verbiage in Section 5331.

Finding:

7337.A (5337.A). The Provider's contract for transportation was incomplete as it did not include: what each party is responsible for.
