

## Statement of Deficiencies

### 5331-C: Supervision

**Not Met**

5331.C. The driver or attendant shall not leave the children unattended in the vehicle at any time.

**Finding:**

7331.C (5331.C.) The driver or attendant left children unattended in the vehicle as an incident occurred on 10/14/09 where a child was left unattended on a school bus for several hours.

### 5333-F: Vehicles Visual Check

**Not Met**

5333.F. The driver or staff person shall check the vehicle and account for each child upon arrival and departure at each destination to ensure no child is left on the vehicle or at any destination. Documentation shall include the signature of the person conducting the check and the time the vehicle is checked for each loading and unloading of children.

**Finding:**

7333.F (5333.F.) The Provider's documentation of the vehicle check was incomplete as the person signing the visual check was not the same as the person who documented the time of the visual check. Also, the center's visual check documentation does not state that the person signing is ensuring that each child is accounted for and that no child is left on the vehicle.

### 5335-E: Attendance Record

**Not Met**

5335.E. The driver or attendant shall maintain an attendance record for each trip. The record shall include the driver's name, the date, name of all passengers (children and adults) in the vehicle, the name of the person to whom the child was released and the time of release. Documentation shall be maintained on file at the center whether provided by center or contract.

**Finding:**

5335.E. The transportation attendance record documentation was incomplete as it did not include: name of all passengers (children and adults) in the vehicle upon leaving the site. Transportation is contract provided.

### 5335-F: Visual Check of Vehicle

**Not Met**

5335.F. The staff shall check the vehicle at the completion of each trip to ensure that no child is left on the vehicle. Documentation shall include the signature of the person conducting the check and the time the vehicle is checked. Documentation shall be maintained on file at the center whether provided by center or contract.

**Finding:**

7335.F (5335.F.) The Provider did not maintain documentation that the driver or attendant checked the vehicle at the completion of each trip. On trip taken 10/14/09, there was no visual check conducted, per staff statement, bus driver and bus aide.