

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 21 children were present and 20 children were signed in on the log upon Specialist's arrival on 10/20/17.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by Specialist observation of two staff on premises and three staff signed in the log upon Specialist's arrival on 10/20/17. S4 left the center and did not sign out of the log.

1509-A.9: Electronic Devices Policy

Not Met

1509-A.9: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. Electronic device activities for children under age two are prohibited; and
- b. Time allowed for electronic device activities for children ages 2 and above shall not exceed 2 hours per day.

Finding:

1509-A.9 Based on observations: The Provider did not follow the Electronic Devices Policy as Electronic Devices were used by children under age 2. Specialist observed the classroom of S1 with 7 One to Two year old children watching educational programming on the television in the classroom at 10:05 a.m. on 10/20/17.

1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Statement of Deficiencies

Finding:

****NEW**** 1711-A.B.D.G. Based on observation/record review: The Provider failed to meet the required child to staff ratio for children of the following ages: 10 children age Two to Four years with 0 staff. There was 1 - Two year old child, 6 - Three year old children and 3 - Four year old children. One staff was needed to meet the required child to staff ratio. S4 stated she left the premises to go to the grocery store. S4 returned to the center at 10:15 a.m. to bring the center back within child/staff ratio.

1713-A&B&C: Supervision

Not Met

1713-A&B&C: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G or when being provided services by therapeutic professionals as defined in 103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

****NEW**** 1713-A&B&C Based on observation: Children were not under supervision at all times as Specialist observed 10 - Two to Four year old children sitting unsupervised in the classroom. S4 stated she left the premises to go to the grocery store. S4 returned to the center at 10:15 a.m. to return the center to appropriate supervision.

1715-A.1.3.: Staff Records and Personnel Files

Not Met

1715-A.1.3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;

Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

****NEW**** 1715-A.1.3. Based on record review: The Provider did not have an application/staff information form to include the hire date for S5(DOH: 10/10/17).

1715-A.5: State Central Registry

Not Met

1715-A.5: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review: Provider failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center(1705.A). 1 of 4 staff, S5(DOH: 10/10/17) failed to have documentation of the completed form. Staff were on the premises on 10/10/17, 10/11, 10/12, 10/13, 10/16, 10/17, 10/18 and 10/19/17 as verified by staff attendance logs.