

## Statement of Deficiencies

### 1503-D: Waiver of Liability

Not Met

1503-D: Parents shall not be required to waive the center's responsibility.

#### Finding:

1503.D Based on Record Review: Parents are required to waive the provider's responsibility in the event of an accident or injury as documented on ~the facility's application under the permission to transport children section. The form has written " I understand that Grace learning center is liable for transportation services only and not for any accidents/injury that may occur during these activities.. S-1 stated that the application needs to be updated and that she is in the process of removing some items from the center's application.

### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B Based on Record Review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by ~Specialist reviewed the staff attendance records and observed that S-2 is failing to sign out and back into the facility each day when he take the children to and from school each day..

### 1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
  2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711.A. B Based on Observations: The Facility failed to meet the required child to staff ratio for children of the following ages: ~6 children age ~infant-1yr with 1 staff. The required ratio for children of this age is 5 children per 1 staff person. The Facility corrected time of survey, S-1 had one of the one year old children moved from the infant room to the one year old class time of survey.

## **Statement of Deficiencies**

### **1717-A: Independent Contractors Records**

**Not Met**

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

#### **Finding:**

1717.a Based on Record Review: The Facility did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center. .

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