

## Statement of Deficiencies

### 1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

#### Finding:

1719.A.&B.: Orientation Training: Based on record review: A review of the newly hired staff personnel files at 12:30pm showed S1 lacked documentation that S6 and S8 received orientation within seven days of their first day present at the center and prior to them having sole responsibility for any children. Additionally, S1 lacked documentation S2 received the additional orientation within thirty days of her date of hire on 4/9/19.

### 1811-D.2.&3.: Provisional Employment for Staff Members of Early Learning Centers

Not Met

1811-D.2.&3.: 2. A provisionally-employed staff member may be counted in child to staff ratios, but must be monitored at all times in accordance with the following.

- a. A monitor of a provisionally-employed staff member must be an adult staff member for whom the center has a CCCBC-based determination of eligibility for child care purposes, (or prior to October 1, 2018, a satisfactory CBC), who is designated by the center to monitor a specific provisionally-employed staff member.
  - b. The center must designate a monitor for each provisionally-employed staff member present at the center.
  - c. The monitor shall be physically present at the center at all times when the provisionally-employed staff member is present at the center.
  - d. Monitors must remain within close enough physical proximity of their designated provisionally-employed staff members to be able intervene at any time if intervention is needed.
  - e. A monitor shall perform at least one visual observation of each designated provisionally-employed staff member every 30 minutes.
  - f. The center may designate one monitor for up to a maximum of five provisionally-employed staff members at any given time.
  - g. At least one monitor must be physically present at all times in any room during naptimes if a provisionally-employed staff member is present.
3. The center shall have a log or other written documentation of the monitoring of provisionally-employed staff members that identifies each provisionally-employed staff member, the designated monitor for each, and the times of the visual observations.

#### Finding:

1811-D.2.&3.: Provisional Employment for Staff Members of Early Learning Centers: Based on record review: A review of records at 2:00pm, showed S1 failed to have a complete log of monitoring of provisionally-employed staff member S8. Documentation did not include the times of the visual observations and signature of S1, designated monitor, for date 10/2/19 from 8:00am to 1:30pm. A review of staff attendance time stamp cards showed S1 failed to accurately document that she was physically present at the center at all times when the provisionally-employed staff member S8 was present at the center. It was documented that S1 failed to be present while S8 was present on 9/25/19 from 6:58am-7:14am, on 9/27/19 from 6:54am-7:08am, and on 10/2/19 from 6:56am-7:15am.

### 1903.E.6.: Outdoor - Crawlspace

Not Met

1903.E.6.: Crawlspace and mechanical, electrical, or other hazardous equipment shall be made inaccessible to children.

#### Finding:

1903.E.6.: Outdoor - Crawlspace: Based on observations: Crawlspace are not inaccessible to children as observed at 12:30pm, there is a portable building on the outside play yard and the left and rear side has no barrier at the bottom preventing the children from crawling under the building. The space from the ground to the bottom of the building measures one foot five inches.

## ***Statement of Deficiencies***

### **1919.A.&B.: Food Service and Nutrition - Menu**

**Not Met**

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

#### **Finding:**

1919.B.: Food Service and Nutrition - Menu: Based on record review/observation: The current weekly menu listing specific food items served for each day of the week was not prominently posted by the first day of each week and remain posted throughout the week. At 11:46am, Specialist observed the menu posted on the Parent Info Board listed the weekly menu for the previous week of 10/7/19-10/11/19, rather than the current week of 10/14/19-10/18/19. The lunch food listed for the Thursday menu item was turkey chili with beans, corn bread muffins, and apple slices. Specialist observed there were no listed substitutions as children were served vegetable and noodle soup, saltine crackers, and pineapple rounds.

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