

## Statement of Deficiencies

### 1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

#### Finding:

1715-A.4 Based on record review and observation: S15 provided a copy of her certified criminal background check (RTR), however, the center failed to obtain a new satisfactory criminal background check from the Louisiana State Police for this staff prior to the one year date of issuance of the previous certified criminal background check in order for the individual to continue employment at the center (1703.E). The criminal background check on file for S15 expired on 9/6/17 and this staff person was present in the licensed child care facility on 10/16/17 and 10/17/17. S15 left center during licensing visit to obtain a fingerprint based criminal background check.

### 1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

#### Finding:

1715-A.5 Based on record review:

The center failed to have documentation of a completed state central registry disclosure form (SCR 1) on file as being completed prior to S17 being present in or providing services to the center on site. The state central registry disclosure form on file for S17 failed to include S17's signature and date the form was completed as verification of the form being completed prior to S17 being present in or providing services to the center on site. Based on interviews, S17 date of hire was 9/13/17. Based on staff attendance records S17 was present in the center on 9/13/17-10/16/17.

### 1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review: The center lacked documentation that S17, received orientation to the policies and practices of the center within seven days of date of hire. The center also lacked documentation that S17 received orientation of additional policies and practices of the center within thirty days of hire. Based on staff attendance records, S17 first date on the center premises was 9/13/17.