

## Statement of Deficiencies

### 7303-C.4: Notification of Changes

Not Met

7303-C.4: The Bureau shall be notified prior to making changes which may have an effect upon the license, e.g., age range of children served, usage of indoor and outdoor space, director, hours/months/days of operation, transportation, etc.

#### Finding:

7303-C.4 Based on observations/interviews: Provider failed to notify licensing prior to making changes to Classroom #1 in Building #1 which have an effect on the usage of the previously licensed indoor space which was licensed for 4 children and calculated into the center's overall capacity. Specialist observed in Building #1 Classroom #1 has been converted into staff's break room. S1 disclosed she converted Classroom #1 in Building #1 into staff's break room due to a drop in enrollment, and in efforts staff can clock out of the center and have lunch on the child care premises.

### 7305-I: Staff Attendance

Not Met

7305-I: A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

#### Finding:

7305-I Based on record review/observations/interviews: A review was conducted of the providers children's and staff's daily attendance record for September 8, 2014 thru September 23, 2014 and specialist could not determine if child/staff ratio was met on these particular dates as according to S1 although staff clock out of the center for lunch breaks they are either in Building #2 or on the childcare premises, which is in Building #1 or Building #3 either having lunch or on their breaks. During naptime, specialist conducted a walk through of Buildings #1, #2, and #3 and observed staff clocked out having lunch in Building #1 Classroom #1, which is no longer a classroom that was calculated for 4 children and has been currently converted into staff's break room. Specialist also observed an additional staff clocked out of the center having lunch in her vehicle.

### 7315-A: Child/Staff Ratio

Not Met

7315-A: There shall always be a minimum of two staff present during hours of operation when children are present. In addition, child/staff ratios shall be met at all times as the number of children supervised by one staff person shall not exceed the ratios as indicated below. Only those staff members directly involved in child care and supervision shall be considered in assessing child/staff ratio.

Ages of Children	Child/Staff Ratio
Infants under 12 months	5:1
One year old	7:1
Two year old	11:1
Three year old	13:1
Four year old	15:1
Five year old	19:1
Six year old and up	23:1

An average of the child/staff ratio may be applied to mixed groups of children ages two, three, four, and five. Ratios for children under two or over five years old are excluded from averaging. When a mixed group includes children less than two years of age, the age of the youngest child determines the ratio for the group to which the youngest child is assigned. When a mixed group includes children both older and younger than six years old and older, the ages of the children less than six determine the ratio for the group. During naptime, required staffing shall be present in the building to satisfy child/staff ratios and be available to assist as needed (refer to Section 7317 regarding supervision requirements). Staff counted for purposes of meeting child/staff ratio shall be awake.

#### Finding:

7315-A Based on observations/interviews: During naptime, the provider failed to have the required staffing present in the building to satisfy child/staff ratios as specialist observed in Building #2 at 1:00pm a head count was conducted during naptime and in Building #2 Classroom #1 S9 was observed supervising ten 1 year old children. Specialist also observed S10 sitting in the doorway between Classroom #1 and Classroom #2 supervising eight 2 year old children and six 1 year old children in Classroom #2 while S10 sat between the two rooms (Classroom #1 and Classroom #2) assisting S9 in watching the ten 1 year old children in Classroom #1. During naptime, specialist observed in Building #2 between Classroom #1 and Classroom #2 there were a total of 24 children (16-1 year olds and 8-2 year olds) napping with only 2 staff (S9 and S10) in Building #2 supervising all 24 resting children. An additional two staff would be needed in Building #2 in efforts to satisfy child/staff ratio during naptime. During naptime, specialist observed S1, S2, S3, S12, S14, and S16 present in Building #1. S1 and S2 were observed conducting administrative duties, S3, S12, S14 were observed having lunch in Building #1 Room #1 and S16 was observed cleaning up the kitchen and relieving staff with lunch and their breaks.

### 7327-L: Clean of Hazards

Not Met

7327-L: The center and yard shall be clean and free from hazards.

#### Finding:

7327-L Based on observations: Specialist observed that the center was not free from hazards as specialist observed in Building #1 Rooms #2 and #3

## ***Statement of Deficiencies***

there are 12 quart crock pots located approximately 4 1/2-5 feet in height on the shelving unit which is not completely secured as each crockpot has been placed in plastic containers that are approximately 4 1/2-5 inches in height, and are bolted to the shelving unit near the edge or lip of the shelf. The crock pots can move freely within the plastic containers and could be potentially tipped or knocked over by staff possibly causing harm to the infants in these particular classrooms.

---