

Statement of Deficiencies

1103-A.-D.: Critical Incidents and Required Notification

Not Met

1103-A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103-A Based on record review: The directors failed to notify Licensing on the critical incident form that C1 received medical attention from an incident that took place on 10/10/18. C1 hurt her hand on a lego table and her mother, O1, took her to the doctor that day. The critical incident report does not indicate that C1 went to the doctor for the incident. The written notification made to Licensing Division was on an outdated Critical Incidents Report Form. Specialists showed S1 and S2 where to locate the updated form to use.

1711-K: Non-vehicular Excursions - Minimum Child to Staff Ratio

Not Met

1711-K: Non-vehicular Excursions - Minimum Child to Staff Ratios

1. Minimum child to staff ratio, plus one additional adult, shall be met for all non-vehicular excursions.
2. An adult staff member from the center shall be present with each group of children.
3. At no time shall a child or group of children be left alone without an adult staff member present unless the child is supervised by the child's parent or designated representative authorized in writing by the parent on the non-vehicular excursions.

Finding:

1711-K Based on record review: The provider did not meet the required child/staff ratio plus one additional adult for Non-Vehicular Excursions. On 10/4/18, the provider lists a non-vehicular excursion took place in the center parking lot to see the fire truck. The Directors failed to document the excursion to show the staff plus one additional adult in attendance.

1921-E: Tornado Drills

Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921-E Based on record review: The provider did not have documentation of tornado drills that were conducted at least once per month during the month of June. The center failed to conduct a tornado drill during the month of June. The director conducted the drill in July when she realized it was missed in June.

2109-B: Non-vehicular Excursions - Records

Not Met

2109-B: Centers shall maintain records of all non-vehicular excursion activities to include the date, time, list of children, staff, and other adults, and type of activity.

Finding:

2109-B Based on record review: The Provider's record of non-vehicular, off-site activities was incomplete as it did not include the time, list of children, staff and other adults. On 10/4/18, the directors failed to complete the non-vehicular excursion form for the fire truck activity they did in the parking lot.