# Statement of Deficiencies

# 1509-A.12. a-d: Monitoring Policy for Provisionally Employed Staff

1509-A.12. a-d: Monitoring policy for provisionally employed staff members:

a. Each center shall develop and implement a written policy describing the monitoring procedures that shall be used at the center when staff members are employed on a provisional basis due to an incomplete CCCBC-based determination of eligibility for child care purposes;

b. The monitoring policy shall include all requirements for the monitoring of provisionally employed staff members set forth in §1811.D;

c. The center shall post a copy of the policy in the center in a place visible to all parents and staff;

d. The center shall provide copies of the written policy to each parent/legal custodian of enrolled children, center staff member and provisionally

employed staff member, and the center shall obtain signed documentation from each that a copy of the policy has been received.

#### Finding:

1509-A.12.a-d: Monitoring Policy for Provisionally Employed Staff: Based on record review on 10/9/18 the center failed to develop, implement, and post a written policy describing the monitoring procedures that shall be used at the center when a staff member (S16) is employed on a provisional basis due to an incomplete CCCBC-based determination of eligibility for child care purposes. The center also failed to obtain signed documentation from each staff member and parent of children enrolled in the center. The center developed, implemented, posted and obtained signatures of staff and parents of the newly created monitoring policy for provisionally employed staff on 10/11/18 and corrected the error.

# 1811-D.2-3: Provisional Employment for Staff Members of Early Learning Centers

Not Met

Not Met

1811-D.2-3: 2. A provisionally-employed staff member may be counted in child to staff ratios, but must be monitored at all times in accordance with the following.

a. A monitor of a provisionally-employed staff member must be an adult staff member for whom the center has a CCCBC-based determination of eligibility for child care purposes, (or prior to October 1, 2018, a satisfactory CBC), who is designated by the center to monitor a specific provisionally-employed staff member.

b. The center must designate a monitor for each provisionally-employed staff member present at the center.

c. The monitor shall be physically present at the center at all times when the provisionally-employed staff member is present at the center.

d. Monitors must remain within close enough physical proximity of their designated provisionally-employed staff members to be able intervene at any time if intervention is needed.

e. A monitor shall perform at least one visual observation of each designated provisionally-employed staff member every 30 minutes.

f. The center may designate one monitor for up to a maximum of five provisionally-employed staff members at any given time.

g. At least one monitor must be physically present at all times in any room during naptimes if a provisionally-employed staff member is present.

3. The center shall have a log or other written documentation of the monitoring of provisionally-employed staff members that identifies each

provisionally-employed staff member, the designated monitor for each, and the times of the visual observations.

#### Finding:

1811-D.2-3: Provisionally employment for staff members of Early Learning Centers: Based on record review on 10/9/18 the center failed to monitor S16 as she received a provisionally eligible status on her finger print CCCBC approved on 9/27/18. S16 has worked in the center on 10/2/18, 10/4/18, and 10/9/18 without documentation that she had been monitored by a staff person with an eligible finger print CCCBC on 10/2, 10/4, or 10/9/18. S16 left the center as the Specialist arrived on 10/9/18 and S1 states that she will not return to the center until 10/23/18 and that her monitoring form is in place fro her return.

#### 1907-E.2: Cribs Free of Toys and Other Soft or Loose Bedding

1907-E.2: Cribs shall be free of toys and other soft or loose bedding, including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges when the child is in the crib.

#### Finding:

1907-E.2: Cribs Free of Toys and Other Soft or Loose Bedding: Based on observations on 10/11/18 the Specialist observed in S15's class that C7 had a Boppy pillow in the crib with him as he slept. S15 did not remove the Boppy pillow prior the Specialist leaving the room. Specialist also observed in S15' class that C9 had a pacifier with a brown and white stuffed toy in his bed as he slept. S15 did not remove the toy prior to the Specialist leaving the room.

### 1909-D: Infants - Car Seats

1909-D: Written authorization from a physician is required for a child to sleep in a car seat or other similar device and shall include the amount of time that the child is allowed to remain in said device.

#### Finding:

1909-D: Infants-Car Seats: Based on observations on 10/11/18 the Specialist observed in S15's class that C8 was sleeping in a bouncer. When S15 was asked why C8 was not in her crib sleeping S15 replied that C8 has acid reflux. Specialist asked S15 if C8 had a doctor's order that allows her to sleep in the the bouncing device and S15 said No. C8 was not removed from the bouncer prior the Specialist leaving the room.

# Not Met

# Not Met

# Statement of Deficiencies

# 1909-H: Infant - Placed Over Head or Face

Not Met

Not Met

1909-H: Nothing shall be placed over the head or face of an infant.

### Finding:

1909-H: Infant-Placed Over Head or Face: Based on observations on 10/11/18 the Specialist observed in S15's class that C8 had a receiving blanket wrapped around the chin and mouth of C8. Specialist asked S15 why the blanket was around C8's face and S15 stated that C8 projectile vomits due to acid reflux. S15 did not remove the blanket from C8's chin and mouth prior to the Specialist leaving the room.

#### 1921-E: Tornado Drills

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

#### Finding:

1921-E: Tornado Drills: Based on record review on 10/9/18 the Specialist observed that the center did not have proof of a tornado drill completed for the month of March 2018. The center shall conduct a tornado drill at least once per month in the months of March, April, May and June of each year.