

Statement of Deficiencies

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review: S1, S3 and S7 provided a copy of their certified criminal background check (RTR), however, failed to obtain a new satisfactory criminal background check from the Louisiana State Police for this staff prior to the one year date of issuance of the previous certified criminal background check in order for the individual to continue employment at the center (1703.E). The criminal background check on file for S1 expired on 04/23/2017, S3 criminal background check on file for S3 expired on 07/27/2017 and S7 criminal background check on file for S7 expired on 10/04/2017. S1 and S3 were present in the licensed child care facility on 10/11/2017. According to staff sign in logs S7 had not been present in the facility since the criminal background check expired on 10/04/2017.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review: Center failed to have documentation of a completed state central registry disclosure form (SCR 1) on site and available for review at the center prior to a previously completed form expiring (1705.B). 3 of 7 staff members failed to have documentation of the completed form. The State Central registry on file for S1 expired on 10/04/2017. The state central registry on file for S3 expired on 10/04/2017. The state central registry on file for S3 expired on 10/03/2017. S1 and S3 signed new SCR1's during specialist visit to the center on 10/11/17. S1 stated that S7 was out on medical leave and will obtain a new form upon her return to work.