

provider during the exit. \_\_\_\_\_ (Provider to initial)

compliance with the minimum standards.  
\_\_\_\_\_ (provider to initial)

The exit interview with the licensing specialist consisted of a review of the deficiencies as well as consultation on how to correct and maintain

5311-A.4: Health Statement: Check S1's health

## **Statement of Deficiencies**

### **5312-D.1: Continuing Education: Check clock hours at next visit.**

**Not Met**

Director states she will be having a field trip next month.

Director was advised of the child-staff ratios and how to maintain them.

#### Statement of Deficiencies

Precious Heart Childcare

2028 Moss Street

Lafayette, LA, 70507

Date - 10/11/2010

License # - 13404

Action Code - 5

Page 1 of 2

5311-B.1: Criminal Record Check-Extracurricular

Not Met

5311.B.1. The following information shall be kept on file for therapeutic professionals and extracurricular personnel, e.g. computer instructor, dance instructor, librarian, tumble bus personnel, etc.: documentation of a satisfactory criminal record check, as required by R.S.15:587.1. Provider shall request this clearance prior to individual being present in the center. No individual with a criminal conviction of a felony, a plea of guilty or nolo contendere of a felony, or any offense of a violent or sexual nature, or any offense involving a juvenile victim shall be in a Class 'A' child care center. Note: Individuals employed by the school system may have on file at the center, a letter from school system administrative staff documenting that a criminal record clearance has been completed through Louisiana State Police.

#### **Finding:**

7311.B.1. (OLD TAG# 5311.B.1.) The Provider did not have documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, for extracurricular personnel.

#### **FINDINGS INCLUDE:**

The center did not have criminal record checks on all extracurricular personnel. Upon specialist review of extracurricular sign in logs, two Early Steps employees signed into the center in September and October. S1 stated she does not have a criminal record check on these personnel at the moment, but will be obtaining it.

### **5312-C: Annual Review**

**Not Met**

5312.C. All staff, including substitutes and foster grandparents, shall have a signed and dated checklist/statement that the following topics are annually reviewed:

- center policies and practices including health and safety procedures;
- emergency and evacuation plan;
- supervision of children;
- discipline policy;
- job description;
- individual needs of the children enrolled;
- detecting and reporting child abuse and neglect;
- current Child Day Care Class "A" Minimum Standards;
- confidentiality of information regarding children and their families.

#### **Finding:**

7312.C. (OLD TAG# 5312.C.) Documentation of the annual review of orientation topics for staff S2, was incomplete.

#### **FINDINGS INCLUDE:**

The personnel folder for S2 lacked a sufficient annual review. Upon specialist review, the orientation annual review section in S2's folder was signed by S1 and did not have a complete date. Also, S2's signature was not on the annual review section.

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5311-A.4: Health Statement: Check S1's health

## **Statement of Deficiencies**

### **5321-A: Medication Training**

**Not Met**

5321.A. A provider that gives medication assumes additional responsibility and liability for the safety of the children. Effective January 1, 2005, the staff person(s) administering medication shall be trained in medication administration. The training shall be obtained every two years.

**Finding:**

7321.A. (OLD TAG# 5321.A.) The staff person, S3, administering medication did not have documentation of training in medication administration.

**FINDINGS INCLUDE:**

S3 stated she had administered medication to a child. Upon review of training certificates, S3 does not have medication training.

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### **5321-B: Medication Authorizations**

**Not Met**

5321.B. No medication of any type, prescription, non-prescription, special medical procedure shall be administered by center staff unless authorized in writing by the parent. Authorization shall include:

- child's name;
- name of the medication;
- date(s) to be administered;
- dosage;
- time to be administered;
- special instructions, if applicable;
- side effects;
- signature of parent and date of signature; and
- circumstances for administering as needed medication.

**Finding:**

7321.B. (OLD TAG# 5321.B.) The provider did not obtain written authorization from the parent to administer medication to a child.

**FINDINGS INCLUDE:**

S3 stated she had administered medication to a child. There were no medication authorizations for review.

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### **5321-G: Medication Administration Record**

**Not Met**

5321.G. Medication administration records shall be maintained verifying that the medication was given according to parent's authorization, which includes:

- date;
- time;
- dosage administered;
- signature (not initials) of the staff member who gave the medication; and
- phone contact (date and time) with the parent prior to giving as needed medication.

**Finding:**

7321.G. (OLD TAG# 5321.G.) The provider did not maintain medication administration records verifying medication was given according to the parent's authorization.

**FINDINGS INCLUDE:**

S3 stated she had administered medication to a child. There was no record of medical administration available.