

Statement of Deficiencies

1717.A.: Independent Contractors Records

Not Met

1717.A.: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, local school district staff, and departmental staff other than those responsible for inspecting centers:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

Finding:

1717.A. Based on record review at 3:18 PM, S1 failed to have an information form that includes the person's name, address, and phone number and a list of duties performed while present at the center for O1 and O2 as evidenced by specialist reviewed the center's visitor log dated 08/07/2019 to 10/10/2019 indicates that O1 and O2 were present in the center without an independent contractor record on file. O1 was present at the center on 08/20/2019, 08/27/2019, 09/03/2019, 09/10/2019, 09/13/2019, 09/19/2019, 09/24/2019, 10/01/2019, and 10/10/2019. O2 was present at the center on 08/26/2019, 09/09/2019, 09/16/2019, 09/23/2019, and 10/7/2019. This was corrected prior to specialist departure.

1901.P.: Staff Personal Belongings

Not Met

1901.P.: The personal belongings of center staff members shall be inaccessible to children.

Finding:

1901.P. Based on observations at 12:15 PM, specialist observed a large white cup with an unknown liquid located on the blue shelf near the door in S2's classroom that was not inaccessible to children. This was corrected prior to specialist departure.