

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review on 10/10/17 the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S7 and S23 were on the premises and not signed in at all. S9, S10, S11,S13, and S17 are signed in on the attendance log but did not include their first and last name.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review on 10/10/17 while the provider obtained a criminal record check for S2, S17 and S21, the check was obtained more than 30 calendar days prior to this individual's date of hire (1703.D.1). S2 was hired on 10/2/17 and the check was obtained on 8/5/17, S17 was hired on 10/2/17 and the check was done on 8/27/17, S21 was hired on 8/28/17 and the check was obtained on 4/29/17.

1901-Q: The Safety Box

Not Met

1901-Q: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

Finding:

1901-Q Based on record review on 10/10/17 center did not post a current 'The Safety Box' newsletter issued by the Louisiana Office of the Attorney General. The last newsletter the center posted is dated 2014/Winter 2015.