

Statement of Deficiencies

1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

Finding:

1103-A-E Based on record review: The provider failed to notify within 24 hours of the incident the Licensing Section and other appropriate agencies of the following critical incident : On 4/20/17 at 10:20 a.m., C1 was had an accident on the day care involving injury to his head. The parent of C1 sought medical treatment for the bruise/knot o the forehead. The center did not report this as a critical incident to LDE Licensing. S4 stated she was not aware of the need to report this type of incident.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by 2 of 4 staff signed in the log upon Specialist's arrival on 10/10/17. S2 and S4 were not signed in the log.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4. Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 2 of 7 staff, prior to the individual(s) being present in the childcare facility (1703.A) S3(DOH: 9/5/17) and the CBC completed on 9/9/17. S5(DOH: 5/1/17) and the CBC completed on 5/3/17. S3 and S5 lacked the Certification of No Convictions of Prohibited Crimes form upon hiring.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5. Based on record review: Provider failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center(1705.A-B). 1 of 7 staff, S6(DOH: 9/25/17) as an unpaid staff volunteer failed to have documentation of the completed form. Staff were on the premises on 9/25/17, 9/26, 9/28, 9/29, 10/2, 10/3, 10/4, 10/5 and 10/10/17 and failed to have documentation of the completed form. Staff were on the premises as observed by the licensing specialist. Provider corrected during licensing inspection.

Statement of Deficiencies

1725-A.-D.: Medication Management Training

Not Met

1725-A.-D.: A. All staff members who administer medication shall have medication administration training.

B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.

C. Such training shall be completed every two years with an approved Child Care Health Consultant.

D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

Finding:

1725-A.-D. Based on record review: The provider did not have at least two staff members trained in medication administration whether the early learning center administers medication or not.

1901-C: End-of-Day Check

Not Met

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901-C Based on record review: The Provider did not document that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center. The center lacked a visual check being completed on 10/9/17.
