

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review/interview(s) on 10/8/18, S1 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure as LS requested S1's daily attendance logs. S1 provided LS a form with a "P" which used to represent that S1 was present for the day. Therefore, LS was unable to verify S1's presence on the premises as well as S1's arrival and departure times.

1807-C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807-C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807-C. Based on record review on 10/8/18, a CCCBC-based determination of eligibility for child care purposes from the department was not obtained for O1, O2, O3, O4, O5, and O6, prior to the person being present at the center or performing services as LS observed the following:

O1 (carpet cleaning personnel) was present on the center premises on 9/6/18 from 12:00pm-12:20pm without documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O1 at all times while on the center premises. Documentation did not include the language stating that O1 was accompanied by the staff member at all times while on the premises and signature of the staff member as LS observe this information was omitted on the center's visitor logs.

O2 and O3 (carpet cleaning personnel) were present on the center premises on 9/10/18 from 11:55am - 12:10pm without documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O2 and O3 at all times while on the center premises. Documentation did not include the language stating that O2 and O3 were accompanied by the staff member at all times while on the premises and signature of the staff member as LS observe this information was omitted on the center's visitor logs.

O4 (physical therapy) was present on the center premises on 9/12/18 from 1:00 pm - 1:30 pm and 9/18/18 from 12:45pm - 1:15 pm without documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O4 at all times while on the center premises. Documentation did not include the language stating that O4 was accompanied by the staff member at all times while on the premises and signature of the staff member as LS observe this information was omitted on the center's visitor logs.

O5 (vision screening) was present on the center premises on 9/17/18 from 9:00 am - 10:00 am and on 9/28/18 from 9:00 am - 9:30 am without documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O5 at all times while on the center premises. Documentation did not include the language stating that O5 was accompanied by the staff member at all times while on the premises and signature of the staff member as LS observe this information was omitted on the center's visitor logs. O6 (vision screening) was present on the center premises on 9/17/18 from 9:30 am - 10:00 am without documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O6 at all times while on the center premises. Documentation did not include the language stating that O6 was accompanied by the staff member at all times while on the premises and signature of the staff member as LS observe this information was omitted on the center's visitor logs.

1921-E: Tornado Drills

Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921-E Based on interview(s) on 10/8/18, S1 did not have documentation of tornado drills that were conducted at least once per month during the months of March, April, and May as LS requested the center's tornadoes that were conducted during March 2018 - May 2018, S1 stated she was unable to locate the information for LS review. The center is closed during the month of June.