Date - 10/07/2019 License # - 50619 Action Code - 3 - COMPLAINT

# Statement of Deficiencies

## 1515.D.: Retention of Records Not Met

1515.D.: Retention of Records. Records of children shall be maintained by a center for a minimum of three years from the date of termination of the child's enrollment at the center.

#### Finding:

1515.D. Based on record review: Children's records were not kept a minimum of three years from the date of termination of the child's enrollment at the center. Child's last day in the center was 8/22/19 and the record for C1 was not available when requested from S1 at 12:15 p.m. S1 stated C1's mom took the folder when she picked up C1's belongings on 8/23/19.

## 1711.H.: Rest Time - Minimum Child to Staff Ratio

Not Met

1711.H.: Rest Time - Minimum Child to Staff Ratios

- 1. Sufficient staffing needed to satisfy child to staff ratios shall be present on the premises during rest time and available to assist as needed.
- 2. Children ages one and older may be grouped together at rest time with one staff member in each room supervising the resting children.

### Finding:

1711-H. Based on record review: S1 did not have the required staffing present in the building during rest time on 8/22/19 to satisfy child/staff ratio as evidenced by 9 children age 1 to 3 years present with one staff from 12:00 p.m. until 1:00 p.m. This is based on the attendance logs for both staff and children on 8/22/19. S2 was supervising 3 - One year old children, 3 - Two year old children and 3 - Three year old children. S3 was in another room of the center supervising 5 - children under 12 months of age to One years old.