Date - 10/04/2018 License # - 50005 Action Code - 5 - ANNUAL SURVEY

# Statement of Deficiencies

# 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review on 10/4/18, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 13 children were present and 12 children were signed in on the log.

#### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

- 1. include the first and last name of the staff member or owner and arrival and departure times;
- 2. accurately reflect the staff members and owners on the center premises at any given time; and
- 3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507-B Based on record review on 10/4/18, the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S17 was present in the center delivering lunch meals for the children. S17 failed to sign in as she is a staff person for the the coalition however not a permanent staff person at this location. S17 left the location at 10:33am.

### 1915-A: Health Services - Observation

**Not Met** 

1915-A: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

## Finding:

1915-A Based on record review on 10/4/18, the provider did not document observations, when something is observed, noted on children upon arrival to the center as evidenced by C3 arrived at 8:00am, C4 arrived at 8:50am, C5 arrived at 7:45am, C6 arrived at 8:30am, C7 arrived at 8:20am, C8 arrived at 7:47am, C9 arrived at 8:00am, and C10 arrived at 8:30am upon L/S arrival at the center at 10:30am and record review neither has documentation of a completed observation.