

## Statement of Deficiencies

### 713.A.: Office of Public Health, State Fire, City Fire Approval

Not Met

713.A.: Annual licensing inspections by the department, current approvals by the Office of Public Health, Office of State Fire Marshal, and city fire (if applicable), and academic approval by the department (if type III center) shall be required before the expiration of an existing license. However, if a center has documentation establishing that the center requested an inspection by the Office of Public Health or the Office of State Fire Marshal prior to the expiration of the existing license, these approvals may be submitted to the department within 90 calendar days of the date of the license renewal.

#### Finding:

713.A. Based on record review at 12:03 p.m., S1 failed to have documentation of a current annual inspection and approval from State Fire Marshal. The date of the last approval is 11/19/2020. S1 contacted the OFSM, she is scheduled to be inspected on Wednesday, October 5, 2022.

Corrective Action Plan: Effective 10/3/2022, S1 stated she will contact OFSM three months in advance before expiration to be scheduled for an inspection before the expiration date, to ensure compliance with this regulation.

### 1717.A.: Independent Contractors Records

Not Met

1717.A.: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, local school district staff, and departmental staff other than those responsible for inspecting centers:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717.A. Based on record review at 1:47 p.m., S1 failed to have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center for O1, O2, and O3.

Corrective Action Plan: Effective 10/3/2022, S1 stated she will have all therapist complete the contractor record form and obtaining a copy of their ID before they assist with any children, to ensure compliance with this regulation.

### 1915.A.: Health Services - Observation

Not Met

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

#### Finding:

1915.A. Based on record review at 2:20 p.m., S1 failed to have results including an explanation from parent and/or child were not documented for something that was observed on a child by staff.

Corrective Action Plan: Effective 10/3/2022, S1 stated she will retrain staff on documenting the daily health checks and do daily checks at random times to ensure staff are documenting correctly, to ensure compliance with this regulation.