

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 10/2/2018, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 52 children were present and 46 children were signed in on the log. Specialist noted that 6 children from S4 and S5, failed to be signed in. S4 corrected the sign in sheet.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review on 10/2/2018, the center's documentation used to document when the staff leave the center and returned to the center failed to be incomplete. Specialist noted that S2 failed to sign out on 9/28/2018, S8 failed to sign back in on 9/20/2018, S9 failed to sign back in on 9/20/18 and 9/25/2018, and S10 failed to back into the center on 8/30/2018, 9/6/2018, 9/11/2018, 9/13/2018, 9/19/2018, 9/21/2018, 9/26/2018, and 9/28/2018.

1507-E: Daily Attendance Records - Visitors

Not Met

1507-E: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507-E Based on record review on 10/2/2018, the center's visitor's daily attendance record dated from 9/4/2018-9/27/2018, failed to have an arrival time for 2 visitors who were in the center on 9/10/2018. Specialist noted that there failed to be documentation of departure times for visitors who were signed into the center on the following dates: 4 visitors failed to sign out on 9/10/2018, 1 visitor failed to sign out on 9/13/2018, 3 visitors failed to sign out on 9/14/2018, 1 visitor failed to sign out on 9/24/2018, and 1 visitor failed to sign on 9/27/2018.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review on 10/2/2018, there failed to be documentation that contractors who were present in the center had a satisfactory CCCBC or were accompanied by a staff member who was not being counted in the child to staff ratio at all times while at the center as evidence by review of the visitor daily log dated from 9/4/2018-9/27/2018. Specialist noted that O1, O2, O3, and O4 were present on 9/10/2018, and O5 was present on 9/14/2018 and 9/24/2018 .

1901-J.-K.: Items That Can be Harmful to Children

Not Met

1901-J.-K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.
K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Statement of Deficiencies

Finding:

1901-J.-K. Based on observations on 10/2/2018, Items that can be harmful to children, such as cleaning supplies were not kept in a locked cabinet or other secure place to ensure that the items were inaccessible to children. Specialist noted that both classrooms in building #2 had cleaning supplies that were not locked in an locked area or made inaccessible to the children. Specialist observed a storage room in S4 and S5's class that did not have a locking mechanism that contained 9 containers of lysol wipes, 6 cans of spray disinfectant, 1 can of Aerosol room deodorant spray, 1 can of Pro-link Air freshener, and 1 bottle of awesome cleaner. The items were on a lower shelf that was in reaching distance of the children. Specialist observed a storage room in S6 and S7 class that did not have a locking mechanism that contained 2 containers of disinfectant wipes. The items were on a lower shelf that was in reaching distance of the children.
