

Statement of Deficiencies

1103-A.-D.: Critical Incidents and Required Notification

Not Met

1103-A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103-D. Based on record review and interview: The Provider failed to notify the Division of Licensing by written report within 24 hours of the incident or by the next business day. The written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form. On 9/14/18 at approximately 10:50 am, an incident occurred involving C2 biting C1 in the private area while S2 stated she stepped out of the classroom for less than a minute to retrieve papers from the copy machine. S1 stated Licensing was notified by written notification on the Critical Incident Report Form on 9/19/18.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review:

The daily attendance log for children did not include first and last name of person to whom the child was released for 1 child, on 9/14/18; time of departure for 1 child on 9/17/18; time of departure for 6 children and first and last name of person or entity to whom the child was released for 3 children on 9/18/18; time of departure for 1 child on 9/19/18; time of departure for 2 children and first and last name of person or entity to whom the child is released for 3 children on 9/20/18; time of departure for 3 children, first and last name of person or entity to whom the child is released for 2 children on 9/21/18; time of arrival for 3 children, time of departure for 6 children, and first and last name of person or entity to whom the child is released for 5 children on 9/24/18; time of departure for 2 children, first and last name of person or entity to whom the child is released for 2 children on 9/25/18; time of arrival for 1 child on 9/27/18.

1713-E&F: Supervision Participation

Not Met

1713-E&F:

E: While supervising a group of children, staff shall devote their time to supervising the children, meeting the needs of the children, and participating with them in their activities.

F: Staff duties that include cooking, housekeeping or administrative functions shall not interfere with the supervision of children.

Finding:

1713-E: Based on interview/record review: On 9/14/18 at approximately 10:50 am, while supervising a group of 3 and 4 year old children, S2 did not devote her time to supervision of the children, meeting the needs of the children, and participate with the children in their activities; as evidenced by the Critical Incident documentation submitted by center staff and S2's written statement, S2 stated she was supervising the 3 and 4 year old class and C2 asked to go to the restroom. S2 stated she did not allow C2 to go because another classmate was in the restroom. S2 stated she went to retrieve papers for S3 from the copy machine in the copier room, located right next to the 3 & 4 year old classroom. S2 stated she came back into the classroom, knocked on S3's classroom door to give S3 the papers, conversed with S3, noticed C2 sitting in the hallway by the restroom, heard C1 crying and was told C2 bit C1 in the private area.

Statement of Deficiencies

1713-G: Restrooms - Supervision

Not Met

1713-G: Restrooms

1. Children who are developmentally able may be permitted to go to the restroom independently at an early learning center, provided that:
 - a. A staff member is in proximity to the children to ensure immediate intervention to safeguard a child from harm while in the restroom; and
 - b. Individuals who are not staff members may not enter the center restroom area while in use by any child other than their own child.
2. A child age 4 and older may be permitted to go and return from the restroom without staff.

Finding:

1713-G. a.2: Based on interview(s)/record review: On 9/14/18 at 10:50 am, S2 failed to maintain a close proximity to C1 in the restroom to assure immediate intervention to safeguard a child from harm as C1 was bitten in the private area by C2 while in the restroom unsupervised by S2. S2 allowed a three year old, C1, to go to the restroom independently without staff as evidenced by S2's statement and the Critical Incident Report Form.
