

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review: On 10/2/2019 at approximately 1:05pm, S1's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 36 children were present and 39 children were signed in on the log. S1 stated some children were not signed out in error.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review: On 10/1/2019 at approximately 3:51pm, S1's staff and owner attendance records did not accurately reflect the staff members and owners on the center premises at any given time. The Specialist observed S1 on premises, however there was no documentation of S1's sign in. S1 stated she arrived at 6:00am. Corrected during Licensing visit.

1715.A.1.&3.: Staff Records and Personnel Files

Not Met

1715.A.1.&3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

1. an application or staff information form containing the following information:
 - a. name;
 - b. date of birth;
 - c. home address and phone number;
 - d. training,
 - e. work experience;
 - f. educational background;
 - g. hire date; and
 - h. first day onsite working with children;
3. Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715.A.3. Based on record review/interview: On 10/2/2019 at approximately 1:47pm, there was no documentation of S11's last date of employment in the staff folder. S1 stated she stopped working at the center in August 2019. Staff payroll records show that S11's last date of employment was 8/23/2019.

1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

Finding:

1903.C. Based on observations: On 10/1/2019 at approximately 3:39pm, the indoor area was not free of hazards as the Specialist observed three unplugged sockets in the pink classroom. The classroom door was open, allowing the hazardous wall outlets to be accessible to the 36 children present. Corrected at time of Licensing visit.