

Statement of Deficiencies

5311-A.1: Staff Information Form

Not Met

5311.A.1. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include an application and/or a staff information form with the following:

- name
- date of birth;
- address and telephone number;
- previous training/work experience;
- educational background; and
- employee's starting and termination date.

Finding:

****NEW****

7311.A.1. (OLD TAG #5311.A.1.) The Provider did not have an application/staff information form for staff: [2 FOSTER GRANDPARENTS].

5311-A.2: Reference Checks

Not Met

5311.A.2. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of three current, positive reference checks or telephone notes signed and dated. These references shall be obtained from persons not related to the employee.

Finding:

****NEW****

7311.A.2. (OLD TAG #5311.A.2.) Documentation of three current, positive non related reference checks or telephone notes signed and dated was not available for staff: [2 FOSTER GRANDPARENTS].

5311-A.3: Job Descriptions

Not Met

5311.A.3. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include written job descriptions for every position at the center.

Finding:

****NEW****

7311.A.3. (old tag 5311.A.3) The Provider lacked a job description for every position at the center for staff: 2 FOSTER GRANDPARENTS

5311-A.4: Health Statement

Not Met

5311.A.4. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include a written statement of good health signed by a physician or designee. Health statement dated within three months prior to offer of employment or within one month after date of employment is acceptable. A health statement is required every three years. Originals shall be presented upon request.

Finding:

****NEW****

7311.A.4. (old tag 5311.A.4) Health records to include documentation of good health signed by a physician or designee were not available for staff 2 FOSTER GRANDPARENTS.

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5311-A.5: Criminal Record Check

Not Met

5311.A.5. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of a satisfactory criminal record check, as required by R.S.15:587.1. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another. No staff with a criminal conviction of a felony, a plea of guilty or nolo contendere of a felony, or any offense of a violent or sexual nature, or any offense involving a juvenile victim shall be employed in a Class "A" child care center.

Finding:

7311.A.5. (old tag 5311.A.5.) Provider failed to have documentation of a satisfactory criminal record check BEFORE BEGINNING EMPLOYMENT, as required by Louisiana R.S. 15:587. Staff shall not be present in the center until documentation of a criminal record clearance has been received from the Louisiana State Police. ALSO ON TODAY THERE WERE TWO FOSTER GRANDPARENTS PRESENT IN THE CENTER AND THERE WERE NO CRIMINAL BACKGROUND CLEARANCES AVAILABLE FOR EITHER ONE. STAFF INCLUDING FOSTER GRANDPARENTS SHALL NOT BE PRESENT IN THE CENTER UNTIL A CRIMINAL BACKGROUND CLEARANCE IS RECEIVED FROM THE LOUISIANA STATE POLICE.

5312-D.1: Continuing Education

Not Met

5312.D.1. The director shall provide opportunities for continuing education of staff through attendance at child care workshops or conferences, for paid and non-paid staff who are left alone with children, or who have supervisory or disciplinary authority over children. The child care staff, excluding foster grandparents, shall obtain 12 clock hours of approved training per center's anniversary year in job related subject areas. At least three of the 12 clock hours of training for directors/director designees shall be in administrative issues. Documentation shall consist of attendance records or certificates received by staff. This is in addition to the required training hours from the Department of Health and Hospitals, pediatric first aid and infant/child/adult CPR. Medication administration training by a Child Care Health Consultant may count toward fulfilling three of the mandated 12 hours of continuing education training. All training shall have prior approval by the Department of Social Services. Original certificates shall be made available upon request.

Finding:

7312.D.1. (OLD TAG #5312.D.1.) There was no documentation that paid and non-paid staff, ALL STAFF, who are left alone with children, or who have supervisory or disciplinary authority over children have obtained 12 clock hours of approved training per center's anniversary year. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

5312-D.2: Continuing Education - Cooks/Drivers

Not Met

5312.D.2. Cooks or drivers who are neither left alone with children, nor have supervisory nor disciplinary authority over children shall complete at least three clock hours of training in job related topics per center's anniversary year.

Finding:

7312.D.2. (OLD TAG #5312.D.2.) There was no documentation that ALL KITCHEN STAFF who are neither left alone with children, nor have supervisory nor disciplinary authority over children, obtained at least three (3) clock hours of approved training in job related topics per center's anniversary year.

Statement of Deficiencies

5315-A: Child-to-Staff Ratio

Not Met

5315.A. Child/staff ratios are established to ensure the safety of all children. Only those staff members directly involved in child care and supervision shall be considered in assessing child/staff ratio. Child/staff ratios shall be met at all times as the number of children supervised by one staff person shall not exceed the ratios as indicated below; however, there shall always be a minimum of two child care staff present during hours of operation when children are present:

Ages of Children	Child/Staff Ratio
Infants under 12 months	5:1
One year old	7:1
Two year old	11:1
Three year old	13:1
Four year old	15:1
Five year old	19:1
Six year old and up	23:1

An average of the child/staff ratio may be applied to mixed groups of children ages two, three, four, and five. Ratios for children under two or over five years old are excluded from averaging. When a mixed group includes children less than two years of age, the age of the youngest child determines the ratio for the group to which the youngest child is assigned. When a mixed group includes children both older and younger than six years old and older, the ages of the children less than six determine the ratio for the group. During naptime, required staffing shall be present in the center to satisfy child/staff ratios.

Finding:

NEW

7315.A. (OLD TAG #5315.A.) The Provider did not meet the required child to staff ratio for children of the following ages:
[14] children age [3 year olds] with 1 staff. The required ratio for children age Three years is 13 per 1 staff. ROOM 1
[14] children age [3 year olds] with 1 staff. The required ratio for children age Three years is 13 per 1 staff. ROOM 8
[15] children age [3 year olds] with 1 staff. The required ratio for children age Three years is 13 per 1 staff. ROOM 11
Others on the premises meeting ratio as follows:
[12] children age [3 YEAR OLDS] with 2 staff.
[13] children age [3 YEAR OLDS] with 2 staff.
[15] children age [3 YEAR OLDS] with 2 staff.
[15] children age [3 YEAR OLDS] with 2 staff.
[13] children age [3 AND 4 YEAR OLDS] with 2 staff.
[14] children age [4 YEAR OLDS] with 2 staff.
[12] children age [3 YEARS OLD] with 2 staff.
[14] children age [3 YEARS OLD] with 2 staff.
[13] children age [3 YEARS OLD] with 1 staff.
[14] children age [3 YEARS OLD] with 2 staff.
[14] children age [3 YEARS OLD] with 2 staff.

5323-B.4: Outdoor - Crawlspace

Not Met

5323.B.4. Crawlspace and mechanical, electrical, or other hazardous equipment shall be made inaccessible to children.

Finding:

7323.B.4.(old tag-5323.B.4) Mechanical, electrical, or other hazardous equipment is not inaccessible to children as there are two ac units that are on the portable building that can be reached by the children.

5325-G: Equipment in Good Repair

Not Met

5325.G. All play equipment and equipment necessary for the operation of the center shall be maintained in good repair.

Finding:

7325.G.(old tag-5325.G) The provider did not maintain play equipment and equipment necessary for the operation of the center in good repair as the following was observed:
*metal post holding the awning are rusted at the bottom and rusted metal is coming off

Statement of Deficiencies

5331-J: Safety Inspection

Not Met

5331.J. The vehicle shall have evidence of a current safety inspection. In lieu of a visual inspection of a contracted vehicle, a signed statement by the agency representative verifying the expiration date of the current inspection is acceptable.

Finding:

7331.J.(OLD TAG-5331.J) The vehicle(s) did not have evidence of a current safety inspection. Inspection expired 11/07 FOR BUS #799.[].

5331-L: Identification Information in Vehicle

Not Met

5331.L. There shall be information in each vehicle identifying the name of the director and the name, telephone number, and address of the center for emergency situations. In lieu of a visual inspection of a contracted vehicle, a signed statement by the agency representative verifying this information is acceptable.

Finding:

7331.L.(OLD TAG-5331.L) The Provider's vehicle(s) for[daily transportation, field trips did not have information in the vehicle identifying the name of the Director and the name, telephone number and address of the center for emergency situations IN BUS #596.
