

## Statement of Deficiencies

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Based on observations at 2:15pm, S1 failed to have a daily attendance log for children that included the child's first and last name, the time of arrival and departure of each child, and the name of the person to whom the child was released to for the following:

- On 7/30/2021, there is no documentation of the arrival time for 8 of 26 children; No departure time for 9 of 26 children; and no documentation of the first and last name of the person to whom the child was released to for 4 of 26 children.
- On 8/12/2021, there is no documentation of the departure time for 1 of 13 children; 2 of 13 children did not have documentation of the first and last name of the person to whom the child was released to.

Corrective Action Plan: Effective 9/28/2021, S3 stated she and S1 will put a reminder on the front desk near the sign in sheets for staff to know how to completely fill out the children's sign in sheets. S3 also stated she will put a mock sign in sheet near the front desk as a visual guide for staff to ensure they are not cited the deficiency again.

### 1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

#### Finding:

1903.C. Based on observations at 1:02pm, the indoor area failed to be free of hazards as the Specialists observed 4 uncovered wall electrical outlets that were accessible to the 17 three-year-old to four-year-old children present. Two of the four uncovered outlets was missing the outlet cover that allows access to the electrical components in the wall. S1 stated the entire center uses the safety electrical outlets, but she would get the maintenance man to correct it as soon as possible. Corrected at 2:50pm when S1 covered the outlets.

Corrective Action Plan: Effective 9/28/2021, S3 stated she will post a sign in the three-year-old to four-year-old classroom to remind staff that all outlets are covered at all times. S3 will also train all new staff to keep outlets covered to ensure they are not cited the deficiency again.