

Statement of Deficiencies

713.A: Office of Public Health, State Fire, City Fire, Office of Early Childhood approval

Not Met

713.A: Current approvals by the Office of Public Health, Office of State Fire Marshal, City Fire (if applicable), Office of Early Childhood and the Licensing Division shall be required before the expiration of an existing license.

Finding:

713.A Based on interview(s): The Provider lacked documentation of a current annual inspection and approval from Office of Public Health and State Fire Marshal. The date of the last approval is 03/17/16 (Health) and 03/21/16 (fire), S1 stated that the Fire Marshal was present on 09/22/17, but S1 could not locate this inspection. S1 stated that she believes that the health department came out about 3-4 weeks ago and she was advised that the inspection would be emailed. S1 stated that she could not find either inspection in her email.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review:

The daily attendance log for children did not include the time of departure of each child and the name of the person to whom the child was released. Based on review of the daily attendance dated 09/25/17-09/27/17, on 09/25/17 C5, C3, and C4 were signed in but not signed out, and there is no documentation of to whom the child(ren) were released, on 09/26/17 C5, C3, and C4 were signed in and out, but there is no documentation of to whom the child(ren) were released, and on 09/27/17 C5 was signed in and not signed out and there is no documentation of to whom the child was released.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on interview(s):

The center did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure. Based on S3's testimony S4 is a part-time staff member who was hired on 04/16/17, however S3 could not provide daily attendance records for S4.

1715-A.1.3.: Staff Records and Personnel Files

Not Met

1715-A.1.3.: Personnel files for each staff member shall be maintained at the center and shall include the following:

An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;

Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715-A.1.3. Based on record review/interview(s): S1 did not have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, upon termination or resignation of employment, the last date of employment, reason for leaving, for staff: S4. S3 stated that this information was obtained, but that he could not locate it.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following:

documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review/interview(s): Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 1 of 4 staff, prior to the individual(s) being present in the childcare facility (1703.A) S4 date of hire is 04/16/17 (based on review of staff orientation sheet, date of hire could not be verified by staff daily attendance as S3 was unable to locate the daily attendance records for S4) S3 stated that a CBC was completed but that he could not locate it.

Statement of Deficiencies

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review/interview(s):

S1 failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center (1705.A). 1 of 4 staff, S4 failed to have documentation of the completed form. Staff were on the premises on 09/28/17 as verified by staff attendance logs. Other dates present could not be verified as S3 could not locate S4's daily attendance record. S4 completed an SCR-1 during inspection, the SCR-1 form used is no longer valid. S4 left the center prior correcting this.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review/interview(s): The center did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center. O1.

The center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member for O1.

Based on review of the visitor log dated 12/13/136-06/15/17, O1 was present at the center on 09/28/17.

1725-A.-D.: Medication Management Training

Not Met

- 1725-A.-D.: A. All staff members who administer medication shall have medication administration training.
B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.
C. Such training shall be completed every two years with an approved Child Care Health Consultant.
D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

Finding:

1725-A.-D. Based on record review:

The center did not have at least two staff members trained in medication administration whether the early learning center administers medication or not. Specialist observed only one staff member (S3) to have this certification.

1903-C: Free of Hazards

Not Met

1903-C: Indoor and outdoor areas shall be free of hazards.

Finding:

1903-C Based on observation: The inside of the center was not free of hazards as specialist and staff (S1, S2, and S3) observed a dying mouse on the floor when specialist arrived, specialist observed the mouse still on the floor at the close of the inspection. S1 states that no one wanted to remove the mouse. S3 provided a statement from Terminix that showed they were present in September 2017.

Statement of Deficiencies

1915-A: Health Services - Observation

Not Met

1915-A: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915-A Based on record review/interviews: S1 did not have documentation that daily observations were completed everyday on every child.

1919-A&B: Food Service and Nutrition - Menu

Not Met

1919-A&B: All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) and 7 C.F.R. 226.20 and the Louisiana Sanitary Code, Title 51, Part XXIII, found at LAC 51:XXXIII. For the current CACFP meal patterns, contact the Louisiana Department of Education, Division of Nutrition Support.

The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919-A&B Based on interviews: Menu substitutions or additions were not posted on or near the menus as menu posted for 09/28/17 shows lunch as chicken nuggets, macaroni and cheese casserole, sliced peaches and milk, S1 was asked what was served for lunch, and she stated that lunch had been substituted and Corn dogs, Fries, pineapples, and milk were served instead, afternoon snack also was substituted as menu shows vanilla wafers, cheese, and milk, but S1 states that a peanut butter sandwich was served with water.

1921-C: Evacuation Pack

Not Met

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

Finding:

1921-C Based on observations: The center's evacuation pack did not include bottled water, as the water observed in the pack expired on 03/31/17.

2103-F: Passenger Transportation Log

Not Met

2103-F: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

Finding:

2103-F Based on record review: The Center's current Passenger transportation log provided to the center driver or attendant was incomplete as it did not include time child was released and signature of staff person completing the log (records reviewed dated 09/04/17-09/08/17 and 09/11/17-09/15/17).