

## Statement of Deficiencies

### 5311-A.4: Health Statement

**Not Met**

5311.A.4. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include a written statement of good health signed by a physician or designee. Health statement dated within three months prior to offer of employment or within one month after date of employment is acceptable. A health statement is required every three years. Originals shall be presented upon request.

#### Finding:

7311.A.4 (5311.A.4.) Health records to include documentation of good health, signed by a physician or designee were not available for staff.  
\*2 staff, S3 and S5, both had expired health statements on file. S3's health statement expired 8/18/11 and S5's health statement expired 6/24/11.

### 5333-A: Parental Authorization for Field Trips

**Not Met**

5333.A. The provider shall maintain a signed parental authorization for each field trip. Field trip authorization shall include the type of service (contract vehicle, center owned vehicle, parent vehicle) used to transport children, event, location, child's name, date and time of event, parent's signature and date.

#### Finding:

7333.A (5333.A.) The provider did not maintain a signed parental authorization for each field trip taken.  
\*The center took 2 field trips during this licensure year, 10/20/10 and 2/25/11. There were no parental authorizations available for review for these 2 field trips for either classroom.

### 5333-C: Record of Field Trips

**Not Met**

5333.C. The provider shall maintain a record of all field trips taken, to include date and destination, list of passengers (children, parents, staff) (going & returning) and method of transportation.

#### Finding:

7333.C (5333.C.) The Provider did not maintain a record of all field trips taken.  
\*For field trip taken 10/20/10 to the Episcopal Church in Sulphur, LA, the center did not have documentation from classroom #2 to include: the date and destination, a list of all passengers going and returning and the method of transportation. S5 stated that both classrooms rode on one bus together for this field trip.