

Statement of Deficiencies

5303.C.4: Notification of Changes

Not Met

5303.C.4. The Bureau shall be notified prior to making changes which may have an effect upon the license, e.g., age range of children served, usage of indoor and outdoor space, director, hours/months/days of operation, transportation, etc.

Finding:

7303.C.4. (OLD TAG #5303.C.4.) The Director did not notify the Bureau prior to making changes that had an effect on the license as transportation. PROVIDER TOOK A FIELD TRIP IN NOVEMBER OF 08 AND PROVIDER IS NOT LICENSED FOR TRANSPORTATION.

5305-I: Staff Attendance

Not Met

5305.I. A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

Finding:

7305.I. (OLD TAG #5305.I.) The center's staff daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by SPECIALIST OBSERVED 1 TO 3 STAFF NOT SIGNED OUT OF THE CENTER ON 10 OCCASSIONS IN THE MONTHS OF MARCH AND APRIL 2009.

5306-B: Daily Schedule

Not Met

5306.B. A schedule of the day's plan of activities, allowing for flexibility and change, shall be posted. The program of activities shall be age-appropriate and shall be adhered to with reasonable closeness, but shall accommodate and have due regard for individual needs and differences among the children. The program shall provide time and materials for both vigorous and quiet activities for children to share or to be alone, indoor and outdoor play, and rest. Regular time shall be allowed for routines such as washing, lunch, rest, snacks and putting away toys. Active and quiet periods shall be alternated so as to guard against over-stimulation of the child.

Finding:

7306.B. (OLD TAG #5306.B.) The schedule of daily activities allowing for flexibility and change were not posted.

5311-A.2: Reference Checks

Not Met

5311.A.2. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of three current, positive reference checks or telephone notes signed and dated. These references shall be obtained from persons not related to the employee.

Finding:

7311.A.2. (OLD TAG #5311.A.2.) Documentation of three current, positive non related reference checks or telephone notes signed and dated was not available for staff: DOH 8-27-09 & DOH 8-27-09

5311-A.3: Job Descriptions

Not Met

5311.A.3. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include written job descriptions for every position at the center.

Finding:

7311.A.3. (OLD TAG #5311.A.3.) The Provider lacked a job description for every position at the center for staff: DOH 10-9-07

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5311-A.4: Health Statement

Not Met

5311.A.4. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include a written statement of good health signed by a physician or designee. Health statement dated within three months prior to offer of employment or within one month after date of employment is acceptable. A health statement is required every three years. Originals shall be presented upon request.

Finding:

7311.A.4. (OLD TAG #5311.A.4.) Health records to include documentation of good health, signed by a physician or designee were not available for staff: DOH 12-4-08; DOH 8-27-09 & DOH 8-27-09

5312-B: Quarterly Training

Not Met

5312.B. The director shall conduct, at a minimum, one staff training session/meeting every three months. Documentation shall consist of the date of the training session, training topics, and signatures (not initials) of all staff in attendance.

Finding:

7312.B. (OLD TAG #5312.B.) Provider lacked documentation that the director conducted one staff training session each three month quarter consisting of dated minutes of the training sessions including training topics and signatures (not initials) of staff in attendance. Last documented meeting was held on 7-7-09. THERE WAS NO DOCUMENTATION FOR THE 4TH QUARTER OF 08 AND THE SECOND QUARTER OF 09.

5312-C: Annual Review

Not Met

5312.C. All staff, including substitutes and foster grandparents, shall have a signed and dated checklist/statement that the following topics are annually reviewed:

- center policies and practices including health and safety procedures;
- emergency and evacuation plan;
- supervision of children;
- discipline policy;
- job description;
- individual needs of the children enrolled;
- detecting and reporting child abuse and neglect;
- current Child Day Care Class "A" Minimum Standards;
- confidentiality of information regarding children and their families.

Finding:

7312.C. (OLD TAG #5312.C.) Provider lacked documentation that staff, DOH 7-7-08 & DOH 5-15-08 have annually reviewed training topics.

5319-D: Posted Menu

Not Met

5319.D. Current weekly menus for meals and snacks listing specific food items served shall be prominently posted. Menu substitutions shall be recorded on or near the posted menu.

Finding:

7319.D. (OLD TAG #5319.D.) The current weekly menu listing specific food items served for meals and snacks was not prominently posted. PROVIDER HAS 3 MEALS FOR EACH DAY POSTED ON A CHALK BOARD, BUT DOES NOT HAVE A WEEKLY MENU.

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5319-L: Appropriate Feeding Equipment

Not Met

5319.L. Developmentally appropriate equipment shall be used at mealtimes, such as feeding tables, highchairs, etc.

Finding:

7319.L. (OLD TAG #5319.L.) Developmentally appropriate equipment such as feeding tables, highchairs, etc. was not used at mealtimes. Specialist observed A TABLE IN THE 2 YEAR OLD CLASSROOM CHILDREN USED AS A FEEDING TABLE. CHILDREN WERE UNABLE TO PUT THEIR KNEES AND LAP UNDER THE TABLE BECAUSE THE TABLE IS TOO LOW.

5319-M: Drinking Water

Not Met

5319.M. Drinking water shall be available indoors and outdoors to all children. Drinking water shall be offered at least once between meals and snacks to all children. Water shall be given to infants only with written instructions from parents.

Finding:

7319.M. (OLD TAG #5319.M.) Children were not offered drinking water at least once between meals and snacks. Specialist observed THE 3 YEAR OLD CLASSROOM WAS NOT OFFERED WATER BETWEEN BREAKFAST AND LUNCH.

5321-K: Incidents and Accidents

Not Met

5321.K. Incidents, injuries and accidents shall be documented. Documentation shall include name of child, date and time of incident, location where incident took place, description of how incident occurred, part of body involved, and actions taken. Documentation of all incidents/injuries/accidents shall include time of parental notification and signature of person notifying the parent. The parent or designated person shall be notified immediately in the following situations:

- blood not contained in an adhesive strip;
- head injury;
- human bite which breaks the skin;
- any animal bite;
- an impaled object;
- broken or dislodged teeth; or
- any injury requiring professional medical attention.

Finding:

7321.K. (OLD TAG #5321.K.) The Provider did not have documentation of immediate notification to the parent or designated person when the following occurred to a child: HEAD INJURIE. Incident occurred at 9:03 AM on 11-21-08 and the parent was notified at THERE WAS NO DOCUMENTATION OF PARENTAL NOTIFICATION. THERE WERE ABOUT 6 INCIDENTS/ACCIDENTS DOCUMENTED AND 3 OF THE 6 HAD HEAD INJURIES IN WHICH THERE WAS NO DOCUMENTATION OF PARENTAL NOTIFICATION.

5321-L: Illnesses and Unusual Behavior

Not Met

5321.L. Documentation of illnesses and/or unusual behavior shall be maintained. Documentation shall include child's name, type/description of illness or unusual behavior, date and time of onset and actions taken, time of parental notification and signature of person notifying the parent. The parent or designated person shall be notified immediately in the following situations:

- allergic reaction;
- skin changes e.g. rash, spots, swelling, etc.;
- unusual breathing;
- dehydration;
- any temperature reading over 101 oral, 102 rectal, or 100 axillary; or
- any illness requiring professional medical attention.

Finding:

7321.L (OLD TAG #5321.L.) The Provider did not maintain documentation of ILLNESSES that occurred in the center.

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5325-N: Sleeping Accommodations Labeled

Not Met

5325.N. Each child's sleeping accommodations shall be assigned to him/her on a permanent basis and labeled.

Finding:

7325.N. (OLD TAG #5325.N.) Each child's sleeping accommodations were not assigned to him/her on a permanent basis as they were not labeled. CHILDREN WERE OBSERVED ON COTS THAT ARE NOT ASSIGNED TO THEM.

5325-Q: Labeled Sheets and Blanket for Covering

Not Met

5325.Q. A labeled sheet or blanket shall be provided by either the provider or the parent for covering the child.

Finding:

7325.Q. (OLD TAG #5325.Q.) The Provider nor the parent provided a labeled sheet or blanket for covering the child. NOT ALL BLANKETS WERE LABELED.

5325-W: Toy Chest With Lid

Not Met

5325.W. Toy chests with attached lids are prohibited.

Finding:

7325.W. (OLD TAG #5325.W.) A toy chest with an attached lid was being used in the HALL. CHILDREN WALK THROUGH THE HALL TO GET TO THE BATHROOM.

5327-A: Locked Harmful Substances and Equipment

Not Met

5327.A. Prescription and over-the-counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools and any substance with a warning label stating it is harmful or that it should be kept out of the reach of children, shall be locked away from and inaccessible to children. Whether a cabinet or an entire room, the storage area shall be locked.

Finding:

7327.A. (OLD TAG #5327.A.) Prescription and over-the counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools, and any substance with a warning label stating it is harmful to or that it should be kept out of the reach of children were not locked away from children as evidenced by:

INFANT ROOM - *CARPET FRESHNER, DISINFECTANT SPRAY, SUPER ODOR ILLIMINATOR AND A SOLUTION IN A SPRAY BOTTLE WERE ON THE FLOOR IN THE SPACE UNDER THE SINK. THIS SPACE WAS NOT LOCKED. IT WAS COVERED WITH A CURTAIN. **BABY POWDER & BOUDREAUX'S BUTT PASTE ARE ON SHELVES ON THE CHANGING TABLE. ALL THESE CHEMICALS/SUBSTANCES ARE LABELED KEEP OUT OF REACH OF CHILDREN.

3 YEAR CLASSROOM - IN A MEDICINE CABINET ON THE WALL WERE 2 CANS OF AIR FRESHENER AND A TUBE OF BOUDREAUX'S BUTT PASTE.

5327-H: Strings and Cords

Not Met

5327.H. Strings and cords (such as those found on window coverings) shall not be within the reach of children.

Finding:

7327.H. (OLD TAG #5327.H.) Strings and cords were within reach of children as:

INFANT ROOM - THERE IS A VACUUM ON THE FLOOR WITH AN ELECTRIC CORD WITHIN CHILDREN'S REACH.

ONE YEAR OLD ROOM - THERE IS A TV ON A CART WITH AN ELECTRIC CORD ON TOP OF THE CART. THE CART IS IN THE DOORWAY TO THE 1 YEAR OLD CLASSROOM AND A CHILD COULD WALK INTO THE NEXT ROOM AND HAVE ACCESS TO THE ELECTRIC CORD.

2 YEAR CLASSROOM - THERE IS A DISCO BALL AND A RADIO WITH ELECTRIC CORDS ON THE DESK WITHIN CHILDREN'S REACH.,

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5327-L: Clean of Hazards

Not Met

5327.L. The center and yard shall be clean and free from hazards.

Finding:

7327.L. (OLD TAG #5327.L.) The center and yard were not free of hazards as:

INFANT ROOM: DOOR TO THE INFANT ROOM FROM THE ONE YEAR OLD ROOM DOES NOT LATCH AND A CHAIR IS PLACE AGAINST THE DOOR TO KEEP IT CLOSED. IF THE CHAIR IS MOVED THE DOOR COULD SWING AND HIT A CHILD OR A CHILD COULD GET OUT OF THE ROOM AND RUN INTO AN OLDER CHILD OR A CHILD COULD SQUASH THEIR FINGERS OR HANDS IN THE DOOR.

2 YEAR CLASSROOM - THERE IS A DECORATION ON THE TABLE WRAPPED IN PLASTIC PAPER THAT COULD CAUSE A SMOTHERING HAZARD.

3-4 YEAR CLASSROOM - THERE IS A FLORESCENT LIGHT & FIXTURES ON THE WINDOW SILL WITH THE CORD WRAPPED AROUND IT. THE CORD PRESENTS A STRANGLING HAZARD AND THE LIGHT FIXTURES COULD CAUSE A CUTTIN HAZARD IF IT FALL ON THE FLOOR AND BREAKS. ** THERE IS ALSO COTTON STRING ON THAT WINDOW SILL THAT COULD CAUSE A STRANGLING HAZARD.

PLAYGROUND:

THERE IS A BUCKED WITH WATER AGAINST THE BUILDING TO THE RIGHT OF THE EXIT FROM THE 3 YEAR OLD CLASSROOM.

THERE IS A L.T. SWING THAT HAD WATER IN IT AND THE SAFETY STRAP WAS WET AND MILDEWING.

THERE IS A ROUND TABLE WITH A CARD OR PRESS BOARD BOTTOM THAT IS COMING UNGLUED. THIS IS A GOOD PLACE FOR HARMFUL INSECTS TO HIDE AND IT IS WITHIN CHILDREN'S REACH.

THERE IS A CHAIN WITH A ROPE LOOP ATTACHED. IT IS HANGING ON THE BUIDLING NEXT TO THE BACK GATE FROM THE PLAYGROUND. THIS COULD PRESENT A HANGING HAZARD.

ON THE BOTTOM OF THE SHED SOME METAL HAS TORN OFF LEAVING SHARP EDGES THAT COULD CUT A CHILD. ON THE RIGHT SIDE OF THIS SHED, AN ALUMINUM SHEET IS NOT SECURED LEAVING A SHARP EDGE THAT COULD HARM THE CHILDREN.

THERE IS A BORDER AROUND THE OUTSIDE TOYS/EQUIPMENT. THE SLIDES AND CLIMBERS WERE NEXT TO THE THE WOODEN BORDER, AND IF A CHILD FELL FROM THE SLIDE OR CLIMBER ON TO THE BORDER, IT COULD CAUSE HARM TO THE CHILD.

5327-O: Fire Drills

Not Met

5327.O. Fire drills shall be conducted at least once per month. These shall be conducted at various times of the day and night (if nighttime care is provided) and shall be documented. Documentation shall include:

- date and time of drill;
- number of children present;
- amount of time to evacuate the center;
- problems noted during drill and corrections noted; and
- signatures (not initials) of staff present.

Finding:

7327.O. (OLD TAG #5327.O.) Monthly fire drill documentation did not contain the following information: number of children present, amount of time to evacuate the center, problems noted during the drill, corrections noted, signatures (not initials) of the staff present. ON FIREDRILL DOCUMENTATION DATED 8-12-09.

5327-P: Visual Check of Center

Not Met

5327.P. The entire center shall be checked after the last child departs to ensure that no child is left unattended at the center. Documentation shall include date, time, and signature of staff conducting the visual check.

Finding:

7327.P. (OLD TAG #5327.P.) The Provider did not document that the entire center is checked at the end of the day to ensure that no child is left unattended at the center. THE LAST DOCUMENTED VISUAL CHECK WAS DATED 9/21/09.

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5331-A: Transportation Arrangement Conforms to State Laws

Not Met

5331.A. Transportation arrangements shall conform to state laws, including seat belts and child restraints.

Finding:

7331.A. (OLD TAG #5331.A.) The Provider's transportation arrangements did not conform to state laws, including seat belts and child restraints as: PROVIDER HIRED A SCHOOL A BUS FOR 2 FILED TRIPS. THERE WAS NO DOCUMENTATION OF A CONTRACT ON FILE.

5331-B: Single Safety Belt

Not Met

5331.B. Only one child shall be restrained in a single safety belt.

Finding:

7331.B. (OLD TAG #5331.B.) Provider did not restrain only one child in a single safety belt as PROVIDER HIRED A SCHOOL A BUS FOR 2 FILED TRIPS. THERE WAS NO DOCUMENTATION OF A CONTRACT ON FILE.

5331-C: Supervision

Not Met

5331.C. The driver or attendant shall not leave the children unattended in the vehicle at any time.

Finding:

7331.C. (OLD TAG #5331.C.) The driver or attendant left children unattended in the vehicle as PROVIDER HIRED A SCHOOL A BUS FOR 2 FILED TRIPS. THERE WAS NO DOCUMENTATION OF A CONTRACT ON FILE.

5331-E: Vehicle in Good Repair

Not Met

5331.E. The vehicle shall be maintained in good repair.

Finding:

7331.E. (OLD TAG #5331.E.) The Provider's vehicle was not maintained in good repair as evidenced by PROVIDER HIRED A SCHOOL A BUS FOR 2 FILED TRIPS. THERE WAS NO DOCUMENTATION OF A CONTRACT ON FILE.

5331-F: Prohibition of Alcohol, Tobacco, etc.

Not Met

5331.F. The use of tobacco in any form, use of alcohol and possession of illegal substances or unauthorized potentially toxic substances, firearms, pellet or BB guns (loaded or unloaded) in any vehicle while transporting children is prohibited.

Finding:

7331.F. (OLD TAG #5331.F.) The Provider did not prohibit the use of tobacco in any form, use of alcohol and possession of illegal substances or unauthorized potentially toxic substances, firearms, pellet or BB guns (loaded or unloaded) in the vehicle while transporting children as PROVIDER HIRED A SCHOOL A BUS FOR 2 FILED TRIPS. THERE WAS NO DOCUMENTATION OF A CONTRACT ON FILE.

5331-G: Capacity of Vehicle

Not Met

5331.G. The number of persons in a vehicle used to transport children shall not exceed the manufacturer's recommended capacity.

Finding:

7331.G. (OLD TAG #5331.G.) The Provider exceeded the manufacturer's recommended capacity in the vehicle as evidenced by: PROVIDER HIRED A SCHOOL A BUS FOR 2 FILED TRIPS. THERE WAS NO DOCUMENTATION OF A CONTRACT ON FILE.

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5331-J: Safety Inspection

Not Met

5331.J. The vehicle shall have evidence of a current safety inspection. In lieu of a visual inspection of a contracted vehicle, a signed statement by the agency representative verifying the expiration date of the current inspection is acceptable.

Finding:

7331.J. (OLD TAG #5331.J.) The Provider did not have a statement signed by the contract agency's representative verifying that the contracted vehicle used has a current safety inspection. PROVIDER HIRED A SCHOOL A BUS FOR 2 FILED TRIPS. THERE WAS NO DOCUMENTATION OF A CONTRACT ON FILE AND NO SIGNED STATEMENT OF VARIFICATION.

5331-K: First Aid Supplies

Not Met

5331.K. There shall be first aid supplies in each provider or contracted vehicle. First aid supplies (at least one per trip) shall be available for each field trip when parents provide transportation. In lieu of a visual inspection of a contracted vehicle, a signed statement by the agency representative verifying this information is acceptable.

Finding:

7331.K. (OLD TAG #5331.K.) The Provider did not have a statement signed by the contract agency's representative verifying that the contracted vehicle was equipped with first aid supplies for PROVIDER HIRED A SCHOOL A BUS FOR 2 FILED TRIPS. THERE WAS NO DOCUMENTATION OF A CONTRACT ON FILE AND NO SIGNED STATEMENT OF VARIFICATION.

5331-L: Identification Information in Vehicle

Not Met

5331.L. There shall be information in each vehicle identifying the name of the director and the name, telephone number, and address of the center for emergency situations. In lieu of a visual inspection of a contracted vehicle, a signed statement by the agency representative verifying this information is acceptable.

Finding:

7331.L. (OLD TAG #5331.L.) The Provider did not have a statement signed by the contract agency representative verifying that the contracted vehicle (s) used for [daily transportation, field trips] contained information in each vehicle identifying the name of the Director and the name, telephone number and address of the center for emergency situations. PROVIDER HIRED A SCHOOL A BUS FOR 2 FILED TRIPS. THERE WAS NO DOCUMENTATION OF A CONTRACT ON FILE AND NO SIGNED STATEMENT OF VARIFICATION.

5333-C: Record of Field Trips

Not Met

5333.C. The provider shall maintain a record of all field trips taken, to include date and destination, list of passengers (children, parents, staff) (going & returning) and method of transportation.

Finding:

7333.C. (OLD TAG #5333.C.) The Provider's record of all field trips taken was incomplete as it did not include the passenger's going and returning was not documented.

5333-F: Vehicles Visual Check

Not Met

5333.F. The driver or staff person shall check the vehicle and account for each child upon arrival and departure at each destination to ensure no child is left on the vehicle or at any destination. Documentation shall include the signature of the person conducting the check and the time the vehicle is checked for each loading and unloading of children.

Finding:

7333.F. (OLD TAG #5333.F.) The Provider did not have documentation that the driver or a staff person checked the vehicle at the completion of each trip. FOR THE FIELD TRIP TAKEN ON 5-11-09 TO THE CHILDREN'S MUSEUM, THERE WAS NO DOCUMENTATION OF A VISUAL CHECK

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5337-A: Contract for Transportation

Not Met

5337.A. The provider shall maintain a contract which is signed by the provider and a representative of the transportation agency outlining circumstances under which transportation will be provided. This written contract shall be dated, time limited and shall include verbiage in Section 5331.

Finding:

7337.A. (OLD TAG #5337.A.) The Provider contracted for transportation and there was not a contract signed by the provider and a representative of the transportation agency outlining circumstances under which transportation will be provided. THERE WAS NO CONTRACT USED FOR THE TWO FIELD TRIPS TAKEN.
