

Statement of Deficiencies

2101-A.15: Transportation - Contract to Provide Transportation

Not Met

2101-A.15: Centers using contract transportation shall maintain a copy of the written contract that includes an express provision stating that the contractor shall comply with all state laws and regulations, as amended, regarding motor vehicles, including but not limited to seat belts and child restraints.

Finding:

2101-A.15 Based on interview(s) on 09/27/18, S1 contracted for transportation and there was not a contract signed by S1 and a representative of the transportation agency outlining circumstances under which transportation will be provided and that includes an express provision stating that the contractor shall comply with all state laws and regulations, as amended, regarding motor vehicles, including but not limited to seat belts and child restraints.

2105-E: Field Trip - Record

Not Met

2105-E: A written record for each field trip shall be maintained and shall include the following:

1. date, destination(s) and method of transportation;
2. names of all the children being transported in each vehicle;
3. names of the driver, staff members and other adults being transported in each vehicle;
4. names of other adults who joined the field trip at the destination(s) to assist with supervision of children; and
5. the presence of each child each time the children enter or exit the vehicle.

Finding:

2105-E Based on record review on 09/27/18, S1's record of all field trips taken was incomplete as it did not include the names of all the children being transported in each vehicle, the presence of each child each time the children enter or exit the vehicle. Based on review of the field trip record dated 01/26/18, C6 was not checked off as returning to the center and was not included in the count of children returning. It was documented that 11 children returned, but based on the field trip daily attendance record dated 01/26/18, C6 returned to the center with the group and was signed out at 3:00 pm. The field trip record shows that they returned to the center at 1:30 pm.

The field trip record dated 01/26/18, also shows that there were 35 passengers on the bus, but only 20 names on the form. S1 stated that they shared a bus with another center and did not have a copy of their list available for review.

The field trip record dated 03/19/18 (but taken on 05/04/18) failed to include the correct date of the field trip, the time they arrived back at the center and the total passengers on vehicle.

2107-B.1-3: Field Trip Visual Vehicle Check

Not Met

2107-B.1-3: For field trips, each vehicle shall have a visual passenger check and a face-to-name count conducted at all of the following times:

1. prior to leaving center for destination,
2. upon arrival at and prior to departure from each destination, and
3. upon return to center.

Finding:

2107-B.1-3 Based on record review on 09/27/18, documentation of the visual check of the vehicle was incomplete as it did not include the the signature of the person conducting the check on the field trip record dated 03/19/18, but taken on 05/04/18.