

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A.3. Based on record review/interview on 9/26/2019, children who left and returned to the center during the day were not signed in/out as required. Specialist noted that was a total of 384 children signed in. According to the field trip transportation log dated for 9/26/2019, 53 children were taken on a field trip to Shreveport Memorial Library. S1 failed to have documentation noting the time the children left the center to go to the library and documentation stating the time they were signed back into the center upon their return.
