

## Statement of Deficiencies

### 5305-H: Children's Daily Attendance

Not Met

5305.H. A daily attendance record for children, completed by the parent or center staff, including the time of arrival and departure of each child and the name of the person to whom the child was released, shall be maintained. This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out. A computerized sign in/out procedure is acceptable if the record accurately reflects the time of arrival and departure as well as the name of the person to whom the child was released.

#### Finding:

7305.H. (OLD TAG #5305.H.) The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 33 children were present and 27 children were signed in on the log.  
7305.H. (OLD TAG #5305.H.) Center staff completed the children's daily attendance record and the record did not include last name to whom child was released. IN THE 1 YEAR OLD ROOM "TO WHOM RELEASED" WAS NOT DOCUMENTED DURING THE MONTH OF SEPTEMBER 09, WHEN STAFF SIGNED OUT CHILDREN.

### 5315-A: Child-to-Staff Ratio

Not Met

5315.A. Child/staff ratios are established to ensure the safety of all children. Only those staff members directly involved in child care and supervision shall be considered in assessing child/staff ratio. Child/staff ratios shall be met at all times as the number of children supervised by one staff person shall not exceed the ratios as indicated below; however, there shall always be a minimum of two child care staff present during hours of operation when children are present:

Ages of Children	Child/Staff Ratio
Infants under 12 months	5:1
One year old	7:1
Two year old	11:1
Three year old	13:1
Four year old	15:1
Five year old	19:1
Six year old and up	23:1

An average of the child/staff ratio may be applied to mixed groups of children ages two, three, four, and five. Ratios for children under two or over five years old are excluded from averaging. When a mixed group includes children less than two years of age, the age of the youngest child determines the ratio for the group to which the youngest child is assigned. When a mixed group includes children both older and younger than six years old and older, the ages of the children less than six determine the ratio for the group. During naptime, required staffing shall be present in the center to satisfy child/staff ratios.

#### Finding:

7315.A. (OLD TAG #5315.A.) The Provider did not meet the required child to staff ratio for children of the following ages:  
ON 9-24-09, UPON SPECIALIST'S ARRIVAL AT 8:15 AM THE CHILD/STAFF RATIOS WERE NOT MET IN THE 0 TO 1 YEAR OLD CLASSROOM. SECOND STAFF ARRIVED IN THAT CLASSROOM AT 8:30 AM. ACCORDING TO STAFF DAILY ATTENDANCE, THIS SECOND STAFF USUALLY ARRIVES AT 8:45 AM.  
11 children age 0-1 (4-0's & 7-1's) with 1 staff. The required ratio for children age infant under 12 months is 5 children per 1 staff.  
Others on the premises meeting ratio as follows:  
7 children age 1 with 1 staff.  
5 children age 2 with 1 staff.  
10 children age 3-4 with 1 staff.  
ON 9-25-09, UPON SPECIALIST'S ARRIVAL AT THE CENTER AT 8:15 AM, CHILD/STAFF RATIOS WERE NOT MET AS FOLLOWS:  
17 children ages 1 - 4 (2-1's; 7-3's; & 8-4's) with 1 staff. The required ratio for children age 1 is 7 children per 1 staff. 2 Staff were needed in this room.  
16 children ages 0-1 (3-0's and 13-1's) with 2 staff. The required ratio for children age infants is 5 children per 1 staff, and for children age 1 the required ratio is 7 children per 1 staff. 3 Staff were needed.

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### 5321-K: Incidents and Accidents

Not Met

5321.K. Incidents, injuries and accidents shall be documented. Documentation shall include name of child, date and time of incident, location where incident took place, description of how incident occurred, part of body involved, and actions taken. Documentation of all incidents/injuries/accidents shall include time of parental notification and signature of person notifying the parent. The parent or designated person shall be notified immediately in the following situations:

- blood not contained in an adhesive strip;
- head injury;
- human bite which breaks the skin;
- any animal bite;
- an impaled object;
- broken or dislodged teeth; or
- any injury requiring professional medical attention.

#### Finding:

7321.K. (OLD TAG #5321.K.) The Provider did not have documentation of immediate notification to the parent or designated person when the following occurred to a child: FELL AND HAD A HEAD INJURY. Incident occurred at NO TIME DOCUMENTED on 8-31-09 and THERE WAS NO DOCUMENTATION OF PARENTAL NOTIFICATION. THERE OTHER ACCIDENTS IN WHICH CHILDREN HAD INJURIES TO THE HEAD AND THE PARENTS WERE NOT IMMEDIATELY NOTIFIED.

### 5327-A: Locked Harmful Substances and Equipment

Not Met

5327.A. Prescription and over-the-counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools and any substance with a warning label stating it is harmful or that it should be kept out of the reach of children, shall be locked away from and inaccessible to children. Whether a cabinet or an entire room, the storage area shall be locked.

#### Finding:

7327.A. (OLD TAG #5327.A.) Prescription and over-the counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools, and any substance with a warning label stating it is harmful to or that it should be kept out of the reach of children were not locked away from children as evidenced by: IN THE 0 TO 1 YEAR OLD CLASSROOM, THERE WAS DISINFECTANT SPRAY & CARPET CLEANER IN AN UNLOCKED CLOSET.

### 5327-L: Clean of Hazards

Not Met

5327.L. The center and yard shall be clean and free from hazards.

#### Finding:

7327.L. (OLD TAG #5327.L.) The center was not free of hazards as:  
THERE WERE TWO CHILDREN (AN 11 MONTH OLD AND A 1 YEAR OLD) OBSERVED SITTING IN HIGH CHAIRS WITH OUT BEING RESTRAINED IN SAFETY STRAPS. THESE CHILDREN WERE CAPABLE OF CLIMBING OUT WHICH COULD CAUSE INJURY. ONE CHILD HAD HIS FOOT ON THE SEAT WITH HIS KNEE UP WHILE SITTING.