

Statement of Deficiencies

1515.E.: Maintaining Health-Related Policies

Not Met

1515.E.: An early learning center shall provide a written copy of all health-related policies established by the center, including policies regarding accidents, allergic reactions, fever, illness, immunizations, infection, and injuries, to the parent or guardian of each child attending or enrolled the early learning center.

Finding:

1515.E. Based on record review on 9/23/19 at 12:45 pm, S1 did not provide a written copy of health-related policies established by the center, including a policy regarding immunizations as LS observed this information was not readily available for LS to review.

S1 was provided technical assistance in concerns to the center's health-related policies on 7/22/19.

1715.A.1.&3.: Staff Records and Personnel Files

Not Met

1715.A.1.&3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

1. an application or staff information form containing the following information:
 - a. name;
 - b. date of birth;
 - c. home address and phone number;
 - d. training,
 - e. work experience;
 - f. educational background;
 - g. hire date; and
 - h. first day onsite working with children;
3. Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715.A.1.g.: Based on record review on 9/23/19 at 11:45 am, S1 did not have an application/staff information form to include hire date and first day onsite working with children, for the following staff members: S7, S9, S11, S12, S13, S14, S15, S16, and S17 as S1 failed to have this information readily available for LS to review.

1903.E.6.: Outdoor - Crawlspace

Not Met

1903.E.6.: Crawlspace and mechanical, electrical, or other hazardous equipment shall be made inaccessible to children.

Finding:

1903.E.6. Based on observations on 9/23/19 at 10:28 am, crawlspaces were not inaccessible to children as LS observed the enclosed wooden fence area had a crawlspace that center children could potential crawl under and have access to the adjoining playground area, during the walk through of the center's playground area. LS observed S3, S4, and S5 supervising 9 children (ages 1yr to 3yr) as well as S6 and S7 supervising 10 children (ages 1yr to 3yr) on the playground.

1921.A.: Emergency Preparedness and Evacuation Planning

Not Met

1921.A.: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds, including food and formula;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

Finding:

1921.A. Based on record review at 12:20 pm, S1 failed to have an emergency preparedness and evacuation plan for review to include the following information:

3. include specific procedures for handling infants through two year olds, including food and formula;

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4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
 5. include a system to account for all children;
 6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
 7. include a system to reunite children and parents following an emergency;
 8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur. LS observed the center evacuation plan provided by S3 was from the staff handbook for The Montessori School of Ruston unlicensed area.
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