

## Statement of Deficiencies

### 1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

#### Finding:

1103-A-2.C & D Based on interview(s)/record review: The Provider failed to notify the Division of Licensing by written report within 24 hours of the incident or by the next business day. Specialist reviewed the incident report which noted that on September 12, 2017, C1's leg was broken while riding a tricycle in care. S1 and S2 stated that O1 notified S2 of the results of C1's hospital visit on the afternoon of September, 12, 2017 (time unknown). S1 submitted that Critical Incident report to Licensing 3 days later on September 15, 2017 at 4:50 PM based on email receipt verification provided.

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review: The center's daily attendance record for children did not accurately reflect the times that children were picked up from care as on September 20, 2017 at 11:00 AM, Specialist found that two children (C3 and C4) were signed into the center were already signed out on the same date at times that had not yet passed (C3 at 5:00 PM and C4 at 5:30 PM). S1 stated that she would advise parents not to sign children out until they are picked up. Specialist also observed that one child (C2) is signed in daily and not signed out. S1 stated that she will correct.

### 1911-K: Hand Washing

Not Met

1911-K: Staff and children shall wash their hands using soap at least at the following times: upon arrival at the center, before preparing or serving meals, before giving medication, after playing in water used by more than one person, after toileting, after helping a child use a toilet or changing diapers, after wiping noses or cleaning wounds, after handling pets and other animals, after playing in sandboxes, before eating meals or snacks, upon coming in from outdoors, after cleaning or handling garbage and anytime hands become soiled with body fluids, such as urine, saliva, blood or nasal discharge.

#### Finding:

1911-K Based on observations: On September 20, 2017, Specialist observed that each staff did not wash their hands with soap and water as needed. Licensing Specialist observed that S10 did not wash her hands after changing a child's diaper. Specialist observed S10 change an infant's diaper, document a record and clean her station. Specialist observed that after doing so, S10 continued working. Specialist advised S10 that she must wash her hands with soap and water after each diaper change. S10 stated she understands.