

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review: The daily attendance log for children did not include the time of departure of each child and the name of the person to whom the child was released to. At approximately 11:25am, the Specialist observed there was no documentation of the following:

- On 8/15/19, there was no documentation of the departure time for 5 of 52 children; and no documentation of the first and last name of the person to whom the child was released to for 3 of 52 children.
- On 8/13/19, there was no documentation of the departure time for 4 of 50 children.
- On 8/12/19, there was no documentation of the departure time for 1 of 50 children; and no documentation of the first and last name of the person to whom the child was released to for 2 of 50.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review: S1's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time. There is no documentation of the departure time for the following:

- S1 on 8/1/19, 8/2/19, 8/14/19, 8/15/19, 8/22/19, 8/27/19, 9/4/19, and 9/10/19.
- S2 on 8/14/19, 8/16/19, and 8/23/19.
- S4 and S15 on 9/6/19.
- S12 on 9/13/19.
- S16 on 8/27/19.

1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507.E. Based on record review: At approximately 11:53am, S1 did not maintain documentation of a daily attendance record for Visitor's to include departure times, and purpose of the visit for the following:

- There is no documentation of O1's departure time on 6/24/19.
- There is no documentation of O2's departure time and purpose of visit on 8/23/19.
- There is no documentation of O3's purpose of visit on 9/9/19.
- There is no documentation of O4's departure time on 9/11/19.
- There is no documentation of O5's departure time on 9/13/19.
- There is no documentation of O6 and O7's departure time on 9/16/19.
- There is no documentation of O8 and O9's departure time on 9/17/19.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review: At approximately 12:17pm, S1 did not have documentation of a tornado drill that was conducted during the month of May 2019. Date of last tornado drill was 6/6/2019. At 12:22pm, S1 stated she remember completing the May 2019 Tornado drill, however is unable to find it.