

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review/interview(s) on 09/18/18, the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S2 stated that S4 was on break outside of the center when the specialist arrived, S4 was not observed to be signed in when the specialist reviewed the staff daily attendance at 10:40 am. When S4 arrived at 10:45 am she signed in that she arrived at the center at 9:45 am on the daily attendance sheet. (S2 also provided a separate sign in and out for breaks).
