

Statement of Deficiencies

1715-A.1.3.: Staff Records and Personnel Files

Not Met

1715-A.1.3.: Personnel files for each staff member shall be maintained at the center and shall include the following:

An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;

Upon termination or resignation of employment, the last date of employment and reason for leaving; and

Finding:

1715-A.1.3. Based on interview(s) on 09/18/18, S1 did not have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, u for staff: S7. S7 completed application during inspection.

1715-A.2: Photo Identification

Not Met

1715-A.2: Personnel files for each staff member shall be maintained at the center and shall include the following:

copy of a state or federal government issued photo identification;

Finding:

1715-A.2 Based on interview(s) on 09/18/18, S1 did not have a copy of S7's State or federal government issued photo Identification available for review. S7 could not provide this documentation during inspection.

1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

Finding:

1719-A.-B. Based on interview(s) on 09/18/18, S1 lacked documentation that S7, received additional orientation within seven days of date of hire, and prior to assuming sole responsibility for any children. As S7's hire date is 09/18/18 and per the orientation sheet provided for S7, S7 has not completed orientation and was observed supervising two 1 year olds on 09/18/18.

1807-B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807-B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807-B. Based on interview(s) on 09/18/18, A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each volunteer, S7, prior to the person being present at the center or performing services as evidence by: S7 was observed during walk through in a classroom alone supervising two 1 year olds. S1 stated that S7 is a student trainee, S1 did not have any supporting documents such as student trainee application or a copy of S7's student ID. S7 did not have her student ID and when observed S7 was working in the capacity of a staff and/or volunteer as she was supervising children. S1 removed S7 from the classroom at 10:45 am after it was determined that S1 had not received a CCCBC-based determination of eligibility for child care purposes for S7. S7 was initially sent for fingerprinting on 09/13/18. S7 exited the center on 09/18/18 at 12:07 pm.