

## Statement of Deficiencies

### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507-B Based on record review on 9/17/18, the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S1 has failed to sign in daily from 3/8/18 to 5/11/18 and again from 8/20/18 to 9/17/18.

### 1707-A.1&2: Required Staffing - Director/ Director Designee

Not Met

1707-A.1&2: Each center shall have a qualified director or qualified director designee.

1. The director or director designee shall be an on-site, full-time staff person at the center during the day time hours of operation (prior to 9:00 p.m.).
2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

#### Finding:

1707-A.1&2: Based on record review on 9/17/18, S1 has failed to sign in daily from 3/8/18 to 5/11/18 and again from 8/20/18 to 9/17/18. Based on attendance logs the center did not have a qualified Director who is an on-site full time staff person at the center during the day time hours of operation (prior to 9:00 p.m.) and responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met. S1 stated that she has never signed in on the staff attendance log as she is also the director at the school as well. L/S advised S1 that she has to provide documentation that she is on the premises for at least 32 hours per week.

### 1723-A.-B.: CPR Certification

Not Met

1723-A.-B.: A - Infant and child CPR - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR.

B - Adult CPR - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR.

#### Finding:

1723-A.-B. Based on record review on 9/17/18, S1 did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in adult CPR. 1 of 4 staff had documentation of this certification. S2 is the only staff with training. S1 has herself scheduled for training on 9/20/18

### 1723-C.-D.: Pediatric First Aid

Not Met

1723-C.-D.:

- C. Pediatric First Aid - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in Pediatric First Aid.
- D. Certification - A copy of the certification for each such staff member shall be on-site at all times and available for inspection by the Licensing Division.

#### Finding:

1723-C.-D. Based on record review on 9/17/18, S1 did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid. 1 of 4 staff had documentation of this certification. S2 is the only staff with training. S1 has herself scheduled for training on 9/20/18.

## ***Statement of Deficiencies***

### **1725-A.-D.: Medication Management Training**

**Not Met**

- 1725-A.-D.: A. All staff members who administer medication shall have medication administration training.  
B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.  
C. Such training shall be completed every two years with an approved Child Care Health Consultant.  
D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

#### **Finding:**

1725-A.-D. Based on record review on 9/17/18, S1 did not have at least two staff members trained in medication administration whether the early learning center administers medication or not. S2 is the only staff person that has medication administration training. S1 advised that the center does not provide medication however L/S advised the training is required whether medication is administered or not.

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