

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review: S1 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure. At approximately 9:17am, 5 of 17 staff present (S9, S12, S14, S15, and S17) did not have documentation of the arrival time. S9 arrived at 8:20am. S12, S14, and S15 arrived at 7:00am. S17 arrived at 8:00am. Corrected during Licensing visit at 10:45am

1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507.E. Based on record review: At approximately 12:42pm, S1's visitor's daily attendance record did not accurately reflect when a Visitor was on the child care premises. There is no documentation of the departure times for the following:

- O1 on 5/10/19
- O3 on 5/14/19
- O5 on 5/21/19
- O8 on 5/22/19
- O13 on 8/5/19
- O14 on 8/8/19
- O15 on 8/13/19

1725.A.-C.: Medication Management Training

Not Met

1725.A.-C.: A. All staff members who administer medication shall have medication administration training.

B. Whether the center is administering medication or not, each early learning center shall have at least two staff members trained in medication administration and at least one on the premises. A staff member who is a licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

C. Such training shall be completed every two years with an approved child care health consultant.

Finding:

1725.A. Based on record review: All staff members who administer medication did not have medication administration training. At approximately 1:07pm, the Specialist observed documentation that S21 administered medication to C11 on 8/19/2019, however there is no current medication administration training for S21. The Specialist also observed documentation that S6 administered medication to C11 on 9/16/2019, however there is no current medication administration training for S6.

1725.B. Based on record review: S1 did not have at least two staff members trained in medication administration whether the early learning center administers medication or not. At approximately 10:30am, the Specialist observed that 1 of 19 staff, S12, has current medication administration training.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each visitor or independent contractor, prior to the person being present at the center or performing services. S1 did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied the visitor or independent contractor at all times while on the center premises.

At approximately 12:42pm, there was no documentation of a CCCBC-based determination of eligibility or documentation of the paid adult staff member who accompanied the visitor or independent contractor while on the premises for the following:

- O2 was present on 5/13/19

Statement of Deficiencies

- O4 was present on 5/15/19 and 5/16/19
- O6 was present on 5/21/19
- O7 was present on 5/22/19
- O9 was present on 6/10/19, 8/14/19, and 9/9/19
- O10 was present on 6/28/19
- O11 was present on 8/3/19
- O12 was present on 8/4/19
- O16 was present on 9/3/19
- O17 was present on 9/10/19

1917.H.: Medication Administration Records

Not Met

1917.H.: Records. Medication administration records shall be maintained for all children regardless of who administers the medication. Records shall include the following:

1. name of the child and medication name and dosage administered;
2. date and time medication administered;
3. documentation of telephone contact with parent prior to giving "as needed" medication;
4. signature of person administering medication or witnessing the child administering own medication;
5. signature of person completing the form; and
6. when a parent administers medication to his/her own child on center premises, the medication administration record shall be documented by either the parent or a staff member.

Finding:

1917.H. Based on record review: At approximately 1:07pm, the medication administration records reviewed for C11 were incomplete as the following information was not included: medication name and dosage administered. C11's medication administration records show that medication was administered on 8/19/19 by S21 and 9/16/19 by S16. Name of medication and dosage was not documented.

1919.J.: Bottled Formula/Breast Milk Properly Labeled

Not Met

1919.J.: Bottled formula/breast milk for infants shall be labeled with the child's name.

Finding:

1919.J. Based on observations: Bottled formula/breast milk for infants were not labeled with the child's name. At approximately 9:27am, the Specialist observed one unlabeled pink infant bottle on a shelf in the infant classroom with S11 and S12. S11 stated infant bottles are normally labeled, but the kitchen brought the bottle without a label.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review: S1 did not have documentation of tornado drills that were conducted at least once per month during the months of March and May 2019. At approximately 12:28pm, S1 provided documentation of tornado drills that were completed in April and June 2019. Date of last tornado drills was 6/6/2019.